

OREGON-DAVIS SCHOOL CORPORATION

**Monday, November 19, 2018
Regular School Board Meeting, 6:30 PM**

Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, November 19, 2018, at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

1. Meeting Opening

1.01 Call to Order Kurt Hayes

1.02 Pledge of Allegiance led by Shirley Budka

1.03 Roll Call - Present: Kurt Hayes, Shirley Budka, Chris Lawrence, Annette Ferch, Absent: Andrea McIntosh

1.04 Public Comment - Terry Minix and Robin Latimer Questions were asked about what was going to happen with the school taking over the concession stand and about asking for donations. All donations must be approved by the school board, and this is a rule from the state board of accounts. Robin wanted to know what is going on with the concession stand. Dr. Harman will be reaching out to Robin to discuss the concession stand situation. Dr. Harman will bring any information from that discussion back to the board. Mr. Henigsmith was recognized and he explained the item that was on display at the meeting is being created in appreciation for the wood donation that has been given to the school.

Item 5.01 Report on FFA organization was moved up to this point in the meeting. Mr. Carlin was recognized to bring the Board up to date on what the FFA has been up to so far this year. Mr. Carlin stated their theme this year has been one of expansion. In addition to participating in the Yellowstone Trail Fest Parade, this year FFA also hosted a hog roast dinner on Saturday night and sponsored a petting zoo on Sunday. CDE is short for career development event, which gives current members an opportunity to compete against other FFA or 4H members on a variety of agricultural topics. Normally at this point in the school year members would still be prepping for the first event. At this point they have already competed in two events. The greenhouse garden was started last year. The first seeds were planted last year and they saw zero vegetables over the summer. After coming back to school they started producing vegetables regularly, so they are hopeful to start supplying the cafeterias and some food banks with some fresh vegetables. Mr. Carlin has two classes maintaining that garden. Fruit sales are under way, a brochures is available in the administration building. There are between 20-30 students in FFA presently. Mr. Carlin was asked about participation in the FFA Convention. He said the convention is always a positive and powerful experience for students. This year they had the opportunity to participate in some events similar to their chapter meetings but with many

more students present, they saw Garth Brooks in concert and were able to experience seeing students in blue FFA jackets from all over the country in Indianapolis for this convention.

Before moving on to the Consent Agenda, Mr. Hayes asked for a motion to add addendum items 3.11 and 3.12 to the agenda. Mrs. Ferch made that motion with Mr. Lawrence seconding. Motion passed 4-0.

2. Consent Agenda

2.01 Approval of the Minutes from October 11, 2018, October 15, 2018, and October 26, 2018

2.02 Approval of Financial Reports, Appropriations, Fund, Revenue, Deduction Check Posting Report, Vendor Claims for October 16 and 31, and Payroll Claims for October 26 and November 9, 2018

2.03 Approval of Travel and Facility Requests, Professional Leave requests for Jeff Messer to attend the NIESC meeting in Mishawaka on November 1, 2018; Kenley Newbauer, Kathy Roberts, Anthony Hutchinson, and Tyler Perry to attend a session on technology in the classroom held in Elkhart; Andrew Carlin to attend a Soil Health Workshop in Indianapolis on November 13, 2018 and William Bennett to attend the Fall Principals Conference in Indianapolis from November 18, 2018 - November 20, 2018. Field Trip Requests from Ron Henigsmith to take students to Norton Industries on November 15, 2018, and from Mr. Carlin to take students to compete in the Area X Forestry/Entomology CDE event at the Elkhart County Fairgrounds on November 26, 2018.

2.04 Approval of Personnel Recommendations as follow:

Cameron Clark, 6th grade boys basketball coach

Trevor Risner, 7th grade boys basketball coach

Seth Huitt, 8th grade boys basketball coach

Ali Taylor, 5th and 6th grade cheer coach

Tyler Perry, 7th and 8th grade cheer coach

April Orr, head varsity swim coach

Alivia Jensen, head junior high swim coach

Motion to approve the Consent Agenda was made by Mrs. Budka, seconded by Mrs. Ferch. It was noted that at the last Board Meeting Cameron was approved to be the 8th grade coach but his work schedule does not allow him to be present at the time they were holding practice but the 6th grade time slot will work with his schedule. Motion passed 4-0.

3. Discussion/Action Items

3.01 Recommendation to approve the 2019-2020 Course Description Guide. Mrs. Ferch made the motion to approve with Mrs. Budka seconding. The High School Administration and Guidance are still reviewing, but there are courses that have been added in due to the fact that scheduling for next year will be taking place in December and January. Courses that have been added include three additional art classes, additional separation in band classes and aviation. Mr. Matthys added that the band additions are state separations so that they will be distinct on their transcripts as beginning, intermediate and advanced band. The AP art courses are portfolio based

rather than grade based and offer a great opportunity for students wishing to pursue art after high school. The beginning part of the book is academic in nature. There have been additions to the Academic Dishonesty Policy to address a discipline aspect, language was added to National Honor Society requirements to bring in line with what is actually taking place also language was added to the retake policy for courses to bring that in line with Board policy 5462. Motion passed 4-0.

3.02 Recommendation to approve the 2018-2019 School Improvement Plans. Motion made by Mr. Lawrence, second by Mrs. Ferch. These plans were presented at last month's meeting as a first reading. Nothing has changed from last time. Motion passed 4-0.

3.03 Recommendation to approve the agreement with Green Grass for snow removal. Motion made by Mr. Lawrence, second by Mrs. Budka. This company is based out of Mishawaka and Walkerton. This is for the removal of snow only, the school will take care of sidewalks and salt. Motion passed 4-0.

3.04 Recommendation to approve resolutions to change funds per HB 1009 (Operational and Educational). Motion made by Mrs. Ferch, second by Mrs. Budka. These resolutions are recommended by IASBO. These resolutions authorize the treasurer to transfer money to these funds effective January 1, 2019. Motion passed 4-0.

3.05 Recommendation to approve the 2018-2019 Master Teacher Agreement. Motion made by Mrs. Budka, second by Mrs. Ferch. There were two major changes, the personal and sick days have been combined to paid time off. Teachers will now have 14 days of personal time off. If they are requesting more than 4 consecutive days they will need approval from the superintendent. The other change is the contribution to the 401A has increased from \$400 annually to \$500 per year. The teacher still has to be at OD for five years to be vested. Motion passed 4-0.

3.06 Recommendation to approve a band fundraiser for coat check during Homecoming. Motion made by Mrs. Ferch, second by Mr. Lawrence. This will be run by Band Boosters to offset trip costs by our bands. Motion passed 4-0.

3.07 Recommendation to approve a PTA fundraiser for pictures at the Christmas programs. Motion made by Mr. Lawrence, second by Mrs. Ferch. This will take place during the Christmas programs December 11 and 12 at the schools. The children will be able to have their picture taken with Santa for \$5.00. Motion passed 4-0.

3.08 Recommendation to approve hat day to benefit TVSC students. Motion made by Mrs. Ferch, second by Mr. Lawrence. This has already taken place and \$600 was raised. A check will be sent to the Mentone Fire Department who is handling donations for the families affected by the bus tragedy that occurred in the Tippecanoe Valley School Corporation. Motion passed 4-0.

3.09 Recommendation to accept a donation for the boys basketball team. Mrs. Budka made the motion and Mr. Lawrence seconded. Dr. Harman thanked the Koontz Lake association for their donation to the boys basketball program. Motion passed 4-0.

3.10 Recommendation to accept a donation for the National Honor Society. Motion made by Mrs. Budka, second by Mrs. Ferch. Dr. Harman thanked the First Presbyterian Church Fellowship Club for their donation to the National Honor Society. Motion passed 4-0.

3.11 Recommendation to approve a Prom Committee/Junior Class Fundraiser for December 8 and 9, 2018 at Hensler's. Motion was made by Mrs. Ferch, second by Mrs. Budka. The junior class will run concessions that weekend. Motion passed 4-0.

3.12 Recommendation to approve a Band Boosters Fundraiser for November 20-27, 2018. Motion made by Mr. Lawrence, second by Mrs. Ferch. They will be taking orders for jumbo jellybeans from the Wakarusa Dime Store. This will also go to offset cost for band trips. Motion passed 4-0.

4. Other Business Items

5. Curriculum

5.01 Report on our FFA organization was moved to the beginning of the meeting.

6. Reports

6.01 Superintendent Reports - Dr. Harman passed out the budget snapshot to the Board Members. All purchase orders are stopped for the rest of the year. Everything in November and December is on an as needed basis.

The heat situation was resolved at the Jr/Sr high school. A control board was purchased for the heating system but was not needed at this time. When the power outage occurred, apparently the software froze and once that was reset the heating system was working again. The vendor did recommend we keep that board for future use as they are very hard to find.

Currently at the elementary we have seven projects on Donors Choose and nine projects at the Jr/Sr High School. Thanksgiving Break will be this Wednesday through Friday.

2017-18 letter grades have been released from the state, the elementary received an A, the Jr/Sr High received a C and the corporation received a C. The administration is reviewing the data now and will be discussing strategies to use to improve those grades.

Success stories: ALICE Training, our corporation is now considered an ALICE trained corporation with over 90% of our staff having completed online training. Open Swim is going well, unfortunately we have to cancel November 29 because we have a home swim meet. Also we are limited by the schedules of the lifeguards available. As we gain more certified lifeguards we will be able to look at additional times for Open Swim.

Dr. Harman wanted to give credit to Bobby Ferch and Mark Jenson for the recent bus inspection, we had 100% pass. The Veteran's Day program was a success the student council did a fantastic job of organizing the program. The breakfast had plenty of food for everyone.

6.02 Principal's Reports - Mr. Bennett is at the annual principal's convention in Indianapolis. Mr. Matthys reported that final exam dates will be the Tuesday and Wednesday before break and they are looking at making those 75 minute periods to allow enough time for the students to finish those semester exams. ISTEP retakes will be taking place soon. Some of the juniors and seniors qualify for graduation pathways and may complete this instead of retaking ISTEP.

7. Board Comments

Mrs. Budka wanted to congratulate Mrs. Roberts for her preparations for the Veteran's Day breakfast. She went above and beyond.

8. Future Meetings

The next Board Meeting will be on December 17, 2018.

9. Adjournment

Mr. Hayes asked for a motion of adjournment. Mrs. Budka made that motion with Mrs. Ferch seconding. Motion passed 4-0. Meeting adjourned at 7:22 PM.