

# **OREGON-DAVIS SCHOOL CORPORATION**

**Monday, August 20, 2018  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, August 20, 2018 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

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## **1.0 Call to Order**

1.01 Welcome - by Mr Hayes. In attendance: Kurt Hayes, Shirley Budka, Annette Ferch, Tim Pletcher, William Bennett, Dr. Harman, Tracy Thompson, Dawn Lawrence, Tish Cooper, Kris Hinds, Heather Quinn, Nikki Salazar, Julie McLiver. Board Member absent: Andrea McIntosh

1.02 Pledge of Allegiance - led by Dr. Harman

1.03 Recognition of Visitors - The Jump Start teachers, Kris Hinds, Heather Quinn, Dawn Lawrence and Tish Cooper reported on the Jump Start programs that were held before the official start of school. Mrs. Cooper explained that the Kindergarten program is used to help students get used to the teachers, the buildings, how lunch works and for socialization. This program is funded through the Community Foundation and the Hardesty Family. Mrs. Hinds and Ms. Quinn explained that they use the 2 week period for getting kids fired up about starting back to school and establishing routines. Positive behavior was modeled. The higher grades did some higher level problem solving. Ms. Quinn brought out that she saw the students interacting in positive ways during recess time by getting along with each other and showing kindness to one another. Mr. Bennett pointed out that attendance was very good at around 95-96%.

Mr. Hayes asked for a motion to add the addendum items to the Consent Agenda and Item 3.09 to the Discussion/Action Items. Motions was made by Mrs. Budka and seconded by Mrs. Ferch. Motion passed 4-0.

Also at this time a motion was made to pull out the recommendations for Dawn Lawrence and Cleo Ferch from the Consent Agenda to be voted on separately. Motion was made by Mrs. Budka and seconded by Mr. Lawrence. Motion passed 4-0

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## **2.0 Consent Agenda**

2.01 Agenda - August 20, 2018

2.02 Minutes - July 16, 2018

2.03 Financial Reports - Appropriations, Fund, Revenue and Deduction Checks Posting Report

2.04 Vendor Claims - \$493,786.47

2.05 Payroll Claims - \$277,769.31

2.06 Programs

2.07 Resignations and Non-Renewals - Joe Eskridge, Boys Basketball Coach; Mary Stone, Cafeteria

2.08 Retirement

2.09 Employment and Transfers - Tyler Perry High School Science; Tina Green, Special Education Teacher; Casey Bodak, High School English Teacher; Todd Briles, Girls' Head Golf Coach; Dawn Hickman, Art/Preschool Aide; Yesenia (Jesse) Godoy, Special Needs Aide; High School ECA Positions; Academic Assistance Sponsors.

2.10 Leave Requests and Field Trip Requests -

Leave Requests - November 4-5, 2018, Maggie Vogel, ICTM Annual Conf., Indianapolis

Field Trip - September 20-21, 2018 Grade 6 to Camp Eberhart

September 6, 2018 Grades 9-12, Ecology, Env. Sci. Tippecanoe River St Pk

2.11 Use of Facilities - BSA Pack 235, August 27, 2018-May 31, 2019, 4:30 - 6:30 PM, elementary cafeteria

2.12 Fund Raisers - August 25, 2018, Girls Basketball Golf Outing Fundraiser

August 21-September 4, 2018, Varsity Soccer, Program Support Banners  
(advertising banners to be displayed at Bobcat Field)

August 20-September 20, 2018, Volleyball Raffle for quarter beef

Mr. Hayes asked for a motion to approve the Consent Agenda with the two recommendations noted above pulled out. Motion was made by Mrs. Budka and seconded by Mr. Lawrence. Motion passed 4-0

Recommendation to approve Dawn Lawrence, Maternity Leave Teacher in Kindergarten. Motion made by Mrs. Ferch, second by Mrs Budka. Mr. Bennett led a search for this vacancy and Mrs. Lawrence was one of two applicants. The search committee consisted of Mrs. Hinds, Ms. Quinn and Mrs. Cooper. They conducted the interview process and the recommendation came from the committee. Mrs. Lawrence worked as our pre-K teacher for a number of years and has worked as an aide for the corporation, along with driving a school bus for a number of years. Mr. Bennett said he has observed her as a bus driver, pre-K teacher, an aide and also during student teaching. The committee felt she was an outstanding candidate. Motion passed 3-0 with Mr. Lawrence abstaining.

Recommendation to approve Cleo Ferch, Elementary Behavioral Intervention Aide. Motion made by Mr. Lawrence, second by Mrs Budka. Mr. Bennett explained this position to the Board and stated it is very similar to the position that Nancy Noble does at the Jr/Sr High School. If Mr. Bennett cannot take care of the situation at the time the aide can go and relieve the teacher

so the teacher can address issues with a student, or the aide can take the child out of the classroom. Also with some role changes in the schools she can also help in the office. It is funded out of Title 1 and not the General Fund. Motion passed 3-0 with Mrs. Ferch abstaining.

### **3.0 Discussion/Action Items**

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3.01 Recommendation to accept donations from Oregon Davis Young Farmer Organization

Motion to accept donations to the FFA and National Honor Society from the Oregon-Davis Young Farmer Organization made by Mr. Lawrence, second by Mrs. Ferch. A big thank you goes to the Oregon-Davis Young Farmer Organization for supporting these two groups. Motion passed 4-0.

3.02 Recommendation to approve NEOLA updates as follows: 1422, 1662, 2260, 2700, 3120.04, 3122, 3131, 3362, 4122, 4162, 4362, 5517, 5630.01 V1, 6610, 7510, 8315. Policy 7530.02 is added to this listing. Motion to approve these updates to policies was made by Mrs. Budka, second by Mrs. Ferch. One of the policy updates was concerning reduction in force procedures. Many policies updates were with no options. The Seclusion and Restraint Policy now includes the involvement of the SRO. Another policy concerned the handling of extra-curricular funds and there were also changes to the policy concerning personal communication devices. Motion passed 4-0.

3.03 Recommendation to authorize to publish 2019 budget. Motion was made by Mrs. Ferch and seconded by Mr. Lawrence. This is the notice of hearing that will be published. Motion passed 4-0.

3.04 Recommendation to approve teacher evaluation tool. Motion was made by Mrs. Budka, second by Mrs. Ferch. This is the evaluation tool that has been in use for the past two years. The Teachers Association has approved it's use. This has to be turned into the state by a specific date for performance grants to be released. Motion passed 4-0.

3.05 Recommendation to approve PTA of Indiana to be the organizational group for OD (preK-12). Motion was made by Mrs. Ferch, second by Mr. Lawrence. So far fifteen parents have shown interest in being involved. With approval tonight to go ahead, a call out will be made in September to get the organization started. Motion passed 4-0.

3.06 Recommendation to approve changing of our property and casualty insurance provider to ESCRFT (Educational Service Centers Risk Funding Trust). Motion was made by Mr. Lawrence, second by Mrs. Ferch. The corporation has used Gibson Insurance for the past few years and they have been phenomenal. This recommendation comes down to saving money. ESCRFT is a trust located in Indianapolis that serves schools. OD would be the 77th corporation to participate in the trust if this is approved. Some other local school corporations use ESCRFT and give high recommendations about them. The corporation is looking at saving approximately 30% in insurance costs if this move is made. Motion passed 4-0.

3.07 Recommendation to approve an account at Teachers Credit Union. Motion was made by Mrs. Budka, second by Mrs Ferch. The corporation has had credit cards through TCU for many years but has not had an account. To have the cards there has to be an account in place. TCU

is waiving fees since this has gone undetected for so long and all the corporation is doing is opening a \$5.00 account. No fees will be charged for this service. Motion passed 4-0.

3.08 Recommendation to approve donation from Dean Corey. The clothes washer used at the elementary school died last week. Sheila, head custodian at the elementary, sent out an email inquiring if anyone new of a used machine the corporation could obtain. Within a very short time an email came back with the offer from Mr. Corey. Motion passed 4-0.

3.09 Recommendation to Ratify Annual Report. Motion was made by Mrs. Budka, second by Mr. Lawrence. On Friday, August 3rd the Annual Report appeared in The Leader. This is a report that must be published between August 1st and August 15th by state statute. This action is recommended by counsel to give the Board's formal approval. Motion passed 4-0.

#### **4.0 Other Business Items**

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##### **5.0 Curriculum**

5.01 Jump Start report from teachers and students. This report was moved to the beginning of the meeting.

##### **6.0 Informational Agenda Items**

6.01 Superintendent/Principal Reports - Dr. Harman passed out the monthly budget snapshot to Board Members. This is through seven months so expenditures should be around 56%. This shows the corporation is operating within their means but also remember that in June and July not as much was going out in payroll since school was not in session.

Beginning with the September Board Meeting the Agenda will be revised. There will be three sub sections in the Consent Agenda, approval of the minutes, financials for ratification and approval and personnel recommendations and travel requests. This recommendation comes from our attorney. This helps to preserve the privacy on personnel issues that are confidential. Facility Use can also be added to this part of the agenda.

Dr. Harman also shared information with the Board from Mr. Matthys. Mr. Matthys would like to reduce the cost of the all sports pass for students to \$10.00 and then require all students to have a pass or pay admission to attend all extra-curricular events. The hope is to minimize the cost to the students and also boost student attendance at events.

After three home events, ticket sales are going smoothly. Student sports pass sales are up from last year at this time.

For athletic events the main entrance will be the entrance that will be used. For security, parking, handicap accessibility and the flow of people is better with using the main entrance. Also the steps at the athletic entrance are going to be replaced and closed off for a period of about a week.

There is interest in starting a fishing club. Mr. Matthys has researched this and said it is very do-able. Dr. Harman's recommendation is to bring to the Board in September to officially start.

Donors Choose is a website where teachers can post a project and ask for supplies needed for that project. Donors Choose then secure the materials. There is no money exchanged with the teachers. Currently there are six teachers that have posted projects. Items donated are the property of the school district. The administration has shared information so they know what is going on in the buildings.

Dr. Harman researched that in the past teachers have been told how much paper they could use in a year. Once they reach that allotment they would have to bring in paper. Dr. Harman has a problem with this and does not feel teachers should be asked to bring in paper. They will still have a limit on copies they can make and when they reach that limit they will need to talk to their building principal and explain why they need more and he can increase their allotment. This will just be monitored monthly and when they reach their allotment the principal will talk to them. But teachers do not need to go out and buy paper.

The September Board Meeting will be September 17th at 6:30.

#### Success Stories:

Mr. Hayes has received his pin for cap level 1 in School Board member attendance at conferences and seminars.

ALICE Training for staff went well. Staff are completing an online course to be certified. This training will be an ongoing process.

Dr. Harman told the teachers today he appreciated their positive attitudes and morale to start the school year. For next year an additional teacher work day is being looked at to add to the start of the calendar.

Mr. Bennett - He feels that they have had the smoothest start to a school year since he has been here. He appreciates all the work from the entire staff to make the school year start a good one. They are working to make sure the elementary is more secure with doors locked and a lot of good safety advancement. They continue to monitor the pick-up procedures. Camp Eberhart will be here soon. Student Council elections will happen soon.

Mr. Pletcher - He wanted to publicly recognize the staff from the Central Office on down, with a lot of new faces there is new energy and they are off to a good start. It was great to have the band and FFA at the YellowRiver Festival. Mr. Matthys is picking up the team lead group and has about 30 students interested. A Lilly Scholarship representative will be here this week to talk to seniors about that opportunity. The Red Cross blood drive will be tomorrow. Also they had dogs in the school today. It was a unique opportunity for the handlers to come to a school setting as part of a training occurring that day. Mr. Kohles received a call requesting to come and within minutes they were here. Everything went well and they expressed their appreciation for being allowed to have this training opportunity.

6.02 Board Member Reports - Mrs. Budka asked if there is still a need for substitutes. She said she would be happy to volunteer her services in any area.

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Mr. Hayes asked for a motion to adjourn. Mrs. Budka made that motion with a second by Mrs. Ferch. Motion passed 4-0.

Meeting adjourned at 7:43 PM.