

OREGON-DAVIS SCHOOL CORPORATION

**Monday, July 17, 2017
Regular School Board Meeting, 6:30 PM**

Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, July 17, 2017 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

1.0 Call to Order

1.01 Welcome by President Chris Lawrence; attendance, Chris Lawrence, Annette Ferch, Andrea McIntosh, Kurt Hayes, Shirley Budka, Tim Pletcher, Bill Bennett, Ron Henigsmith, Lee Nagai, Brenda Miller, Nikki Salazar, Dr. Harman, Rebecca Berg, attorney, Julie McLiver.

1.02 Pledge of Allegiance - led by Chris Lawrence

1.03 Recognition of Visitors - none present

2.0 Consent Agenda

2.01 Agenda - July 17, 2017

2.02 Minutes - June 12, 2017

2.03 Financial Reports - Appropriation, Fund, Revenue, Deduction Checks Posting Report

2.04 Vendor Claims - \$760,674.51

2.05 Payroll Claims - \$200,806.97

2.06 Programs

2.07 Resignations and Non-Renewals - Jr/Sr High School Science, Mr. Hummel

2.08 Retirement

2.09 Employment and Transfers -
Summer Technology, Allen Renz
Food Service Cashier, Elizabeth Byers
Jumpstart Teachers Grades 1-6: Kris Hinds, April Max, Bonnie Schwenk
Jumpstart Aide: Deb Wringer
Kindergarten Jumpstart Teachers: Amy Borkholder, Elizabeth Cooper

Kindergarten Jumpstart Aide: Dawn Lawrence
Preschool Aide: Kayla Skaggs
Kindergarten Special Needs Aide: Dawn Lawrence
Jump Start Food Service: Elizabeth Chastain
High School English: Francisca Clark
Junior Hig Science: Kenley Newbauer
High School Special Education: transfer of Robert Klinedinst
Junior Hig Math: Amanda Smith

2.10 Leave Requests and Field Trip Requests -
Leave Requests - Jeff Messer, 7/17/17, IDOE Food Safety Training, LaPorte HS

2.11 Use of Facilities

Motion to approve consent agenda made by Mr. Hayes, second by Mrs. Budka. Motion passed 5-0. Dr. Harman commented that they are still working on getting numbers for Jumpstart. To be reimbursed there needs to be 15 students per class. Any student can come to jumpstart. Transportation is provided. Also Dr. Harman mentioned that the new english teacher has a medical condition that will prevent her from starting the first day of school, it will be after September 1st and we have made plans for a substitute. Dr. Harman will keep the board posted. He also mentioned he is very excited to have Amanda Smith staying with the district, and he has met with all of the new appointments and he said they are quality people.

3.0 Discussion/Action Items

3.01 Recommendation to approve Instructional Fees.

Motion made by Mrs. McIntosh, seconded by Mrs. Ferch. Dr. Harman commented that he met with the building principals, Mrs. Salazar and Ms. Barbknecht to review these fees and this will be an annual event. Fees are up slightly because of new science texts.

Motion passed 5-0.

3.02 Recommendation to approve Procedures for Student lunch/meal accounts.

Motion made by Mrs. Ferch, seconded by Mr. Hayes. Dr. Harman commented that these are federal guidelines that the corporation is trying to follow. Dr. Harman and Mr. Messer tailored the policy for Oregon-Davis and did include a provision for an alternative meal. He also informed the board that they will see some of this same language in the upcoming NEOLA update. Mrs. Budka commented that she is glad to see the alternative meal included.

Motion passed 5-0.

3.03 Recommendation to approve Food Service Hours

Motion made by Mrs. Ferch, seconded by Mrs. McIntosh. Dr. Harman made the comment that all employee groups are being evaluated as far as hours in consideration of the finances of the

corporation. Recommendations were turned in which included a reduction in hours for this employee group.

Motion passed 5-0.

3.04 Recommendation to approve Transfer Student Limit

Motion made by Mrs. Ferch, seconded by Mrs. Budka. Dr. Harman stated this is an annual recommendation. We do not have a limit on our transfers unless our numbers would get so great that it would affect our staffing.

Motion passed 5-0.

3.05 Recommendation to approve Budget Calendar

Motion made by Mrs. McIntosh, seconded by Mrs. Ferch. Dr. Harman said this is an annual recommendation.

Motion passed 5-0.

3.06 Report and approval of Wellness Policy

Motion made by Mr. Hayes, seconded by Mrs. Budka. The plan is this will be an annual report in June or July.

Motion passed 5-0.

3.07 Recommendation to approve School Resource Officer and MOU with the city of Hamlet.

Motion made by Mrs. McIntosh, seconded by Mrs. Ferch. Mr. Norem has this MOU and will share with the town council. We have applied for two grants to help pay for this measure. It will be a great benefit to have Officer Kohles here every day.

Motion passed 5-0.

4.0 Other Business Items

4.01 Report on Assessments - results are still embargoed so hopefully the report will happen at the August meeting.

5.0 Curriculum

6.0 Informational Agenda Items

6.01 Superintendent/Principal Reports - Dr. Harman passed out the month's budget snapshot. At this point 6 months in the expenses should be at 48%. Debt service is larger because of payments made in June and transportation is larger but that also includes a \$50,000 transfer to the Rainy Day Fund. The corporation is watching expenditures and when the opportunity arises to move money to the Rainy Day Fund that will be happening.

Dr. Harman passed out the newsletter that just came out and mentioned that the information on jumpstart and registration were on the radio.

House Bill 1079 passed regarding employee background checks. Employees will be required to get a new background check every 5 years. Discussions are taking place to determine how those will be paid for, whether the employee or corporation will be doing so.

Work on the well occurred last week. The second water sample was taken today and Scott believes everything will be clear tomorrow.

Fair Week, administrators, Mrs. Miller, Mrs. Budka, Mrs. Ferch, and teachers helped with the booth. Information was passed out and it was well received. A new backdrop was purchased that will be used throughout the school year.

The buildings are being prepared for the start of school. The principals are working on staffing, curriculum and professional development.

July 24 and 25 the mobile bus will be here for sports physicals for Oregon-Davis students. Mr. Estok will be pushing that.

Kindergarten orientation will be July 31st- August 4th

Registration will be August 1st and 3rd from 11 AM to 6 PM in the high school gym. The goal is to have parents funnel through the registration and pay a deposit to get their child's device. Current students can also register online.

Seventh grade orientation will be August 7th. One activity will be having the seventh graders put their handprint on the wall to help them become invested in the school.

Open House will be August 9th from 5 to 7 with a cookout. The first student day is August 10th.

Mr. Bennett reported that so far there are about 18 or 19 students signed up for jumpstart with 5 kindergarten students signed up for their jumpstart. There will be some phone calls going out from Mr. Bennett and Mr. Pletcher this week to push jumpstart attendance. He is also working on scheduling and balancing out classes.

Mr. Pletcher said they are ready to go. Some of the staff are getting anxious to get back. He is going to work on getting teacher leadership established. They are also working on defining what Bobcat Time at the end of the Jr. High day will include, such as organizational tools and academics.

6.02 Board Member Reports - Mrs. Budka will be going to Indianapolis on August 5th to serve on the awards committee for the state. Mrs. McIntosh thanked the administrators for working in the fair booth.

6.03 Staff Member Reports - Next board meeting will be August 21st at the Elementary, work session at 6 pm for a ribbon cutting for TeleHealth. The regular meeting will follow at the elementary.

6.04 Requested Visitor Participation - Mr. Lee Nagai had several questions for the group. He asked about the Crossing. The Crossing in Starke County is closed. Oregon-Davis will be utilizing PASS and Apex Online Learning at the high school to accommodate students.

Mr. Nagai asked about budget projections for the general fund. Dr. Harman said to ask again in October and he will have a better idea of what we will be receiving from the state.

He asked about enrollment numbers. Dr. Harman said at the next meeting he will be better able to answer that question.

Mr. Nagai then asked about the status of the pool. Dr. Harman said Jim Ash is certified to teach lifeguarding. For the first semester there will be 4 or 5 in his class and the second semester has about 12 signed up. Swim lessons will be taught in the upper elementary levels and also the 7th and 8th grade classes will have pool time this year. Dr. Harman hopes to eventually have lifeguards in house so the pool can be opened at noon for the community.

Mr. Nagai then asked about open gym. Dr. Harman stated there is a rental fee schedule, but the cost of a custodian must also be covered. If a custodian cannot be found the gym will not be rented. Dr. Harman wants to have a staff member in charge and only open it up to OD individuals.

Mr. Nagai also mention that there will be work done on Starke Street in the fall or spring and Starke Street will be closed.

6.04 Adjournment - Mr. Lawrence asked for a motion to adjourn. Mrs. Budka made that motion, second was by Mr. Hayes.

Motion passed 5-0.

Meeting adjourned at 7:22 pm.

Kurt Hayes, Secretary

Minutes recorded by Julie McLiver

