

OREGON-DAVIS SCHOOL CORPORATION

**Monday, September 12, 2016
Regular School Board Meeting, 6:30 PM**

Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, September 12, 2016 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

1.0 Call to Order

1.01 Welcome by Chris Lawrence, President. In attendance: Chris Lawrence, Kurt Hayes, Shirley Budka, Andrea McIntosh, Tim Pletcher, William Bennett, Dr. Harman, Nikki Salazar, Kyle Hinds, Juanita Ketcham, Brenda Miller, Lee Nagai, Julie McLiver

1.02 Pledge of Allegiance - led by Chris Lawrence

1.03 Recognition of Visitors - At this time Mr. Lawrence recognized Juanita Ketcham representing the Yellowstone Trail Fest. Mrs. Ketcham reported on the recent festival and the students that helped by participating. She wanted to thank the Board, Mr. Pletcher for organizing students to help, Mr. Eskridge for bringing art students to paint murals in downtown Hamlet promoting the festival and specifically to the students that participated in re-enactment activities, Kaitlyn Hall, Alivia Brissette, Faith Stone, Alyssa Yakimicki, Breanna Bart, Kristina Merriman. She also commended the band for participating and thanked Ms. Lester for their marching in the parade. There are some new ideas the Festival Committee is working on with the Historical Society to create a Student Award in the History area next year. They also would like to recruit students for next year to perhaps be involved in some skits. She gave the board members a wooden token that was designed by a former OD student (Sonny Keller) who is now teaching art at Standing Rock Indian Reservation. She also gave a reproduction of a brochure that was produced in 1919 as a route folder for The Yellowstone Trail.

2.0 Consent Agenda

2.01 Agenda - September 12, 2016

2.02 Minutes - August 8, 2016

2.03 Financial Reports - Deduction Checks Posting Reports, Appropriations Report, and Fund Report

2.04 Vendor Claims - \$495,100.62

2.05 Payroll Claims - \$120,584.13

2.06 Programs - none

2.07 Resignations and Non-Renewals - Resignations: Brian Pillar, HS Business Teacher; Allison Stone, Elementary Teacher; Cara Green, Custodian; Termination: Temporary Custodian and Volunteer Basketball Coach, Charlie Winger

2.08 Retirement - none

2.09 Employment and Transfers -

Elementary Instruction Aide	Rashell Beron
Part-time Special Education Instructional Aide	Cleo Ferch
JV/Varsity Assistant Volleyball	Cheryl Minix
7th Grade Volleyball	Kerrie Mearna
8th Grade Volleyball	Stephanie Campbell
Substitute Bus Driver	Angela Minix
Varsity Assistant Soccer Coach	Seth Huitt
Volunteer Volleyball Coach	Kim Saylor
Volunteer Jr. High Volleyball Coach	Tiffany Burch

Bus Drivers: Carole Noble, Cleo Ferch, Bobby Ferch (transportation), Kelly Herndon, Deb Johnson, Kelly Freet, Denise Jacobsma, Nancy Noble, Mary Ann Awald, Aimee Johnson, Stacey Wolber, Delores Hollinger (Bus Aide)

2.10 Leave Requests and Field Trip Requests -

Leave Requests: Maternity Leave 8/1-10/24/16, Hanna Shipley;
Maternity Leave 4/10/-5/30/16, Sarah Hardin;
8/17/16 Amplify, DIBLES Training, In-House: Melissa Hensler, Lisa
Glennon, Kris Hinds, and Amy Borkholder;
8/25/16 Greg Estok, Debra Ecker, JESSE CPI Full Training, Plymouth
8/25/16, 1/2 day, Maggie Vogel, Andrew Carlin, Nick Dance, Curriculum
and School Improvement Planning, Supt. Office
8/30/16 Tim Pletcher, Andrew Carlin, Bianca Ash, Indiana IEP Resource,
Indianapolis
8/31-9/1/16 Maggie Vogel, Tim Pletcher, State Development Network
Meeting, Purdue Northwest, Hammond
8/31/16, 1/2 day, Bonnie Schwenk, MClass Dibels Testing, OD Elem.
9/1/19, 1/2 day, Debra Ecker, Purdue High School Counselor Breakfast,
South Bend
9/8/16, Debra Ecker, IDOE Fall Counselor Workshop, St. Marys College
9/9/16, Debra Ecker, College Board Reg. Counselor Workshop, IUSB
10/5/16, Jeff messer, Basic Culinary Math for School Nutrition
Professionals, Francesville (Indiana School Nutrition Association)
9/9/16 Bianca Ash, LRE Tech Assist. Supt Office
9/12/16 Kody Rountree, Nick Dance, LRE Tech Assist, Jr/Sr HS

Field Trips: 8/15/16, Costume Fitting for Yellowstone Trail Fest, South Bend
11/27/16, Yearbook Workshop, Valparaiso University

2.11 Use of Facilities - Girl Scouts of Northern Indiana, elementary cafeteria 8/29/16-5/28/17
from 507pm; Cub Scout Pack 235, elementary cafeteria 9/29/16 (recruitment night); Cub Scout

Pack 235, elementary cafeteria (or teacher's lounge), Thursdays, Sept. 15, Oct. 13, 20 & 27, Nov. 3, 10 & 17 (pack meetings). Jesse/Autism Services, 9/28/16, Humanities Room

Motion to approve Consent Agenda by Mr. Hayes, second by Mr. Nagai.

The question was asked if there are any teaching vacancies. Dr. Harman responded that as far as teaching staff is concerned we are covered. The only place we have vacancies is the custodial staff.

Motion passed 5-0.

3.0 Discussion/Action Items

3.01 "Hold a Public Hearing" on the 2017 Oregon-Davis School Corporation Annual Budget, which includes General fund, Capital Projects Fund, (3-yr Plan), Transportation Fund (12-yr. school bus replacement plan), Debt Fund Plan, Retirement/Severance Bond Debt Service Fund, Referendum Fund/Exempt Operating, Rainy Day Fund.

At this time Mr. Lawrence asked for a motion to recess the regular meeting. Motion was made by Mr. Nagai, seconded by Mrs. McIntosh. Motion passed 5-0.

At this time Mr. Lawrence asked for a motion to go into the public hearing. Motion was made by Mr. Nagai and seconded by Mr. Hayes. Motion passed 5-0.

The time was opened up for public comment or questions on the 2017 Budget.

As there were no public comments or questions Mr. Lawrence asked for a motion to close the public hearing. Motion was made by Mrs. Budka, second by Mr. Nagai. Motion passed 5-0.

Mr. Lawrence then asked for a motion to return to the regular board meeting. Motion was made by Mr. Nagai, second by Mrs. McIntosh. Motion passed 5-0.

3.02 Recommendation to approve NEOLA Policy updates: 100; 130; 140; 1214; 2410; 2421; 2430; 2461; 3120.08; 3140; 3214; 4140; 4214; 5540; 5610.02; 5620; 8390.

Motion to approve policy updates by Mr. Hayes, second by Mr. Nagai. A discussion was held regarding a question on bullying. The point that was discussed is that when allegations of bullying are brought to administrators an investigation begins as soon as possible and is handled on a case by case basis. After the discussion motion passed 5-0.

3.03 Recommendation to accept donation of trophy case and the remainder of the funds from the building of the trophy case.

Motion to accept donation of trophy case and funds by Mr. Nagai, second by Mrs. Budka. A dedication of the case will be held on December 3rd at the Girls and Boys Basketball game. Members of the state championship teams will be invited back and this will be advertised to the public. Motion passed 5-0.

3.04 Recommendation to approve the Senior Trip for 2017 to Orlando, Florida.

Motion made by Mr. Nagai, second by Mrs. McIntosh. A brief discussion concerning the education the students receive from this experience and the dates for the trip was held. Motion passed 5-0.

3.05 Recommendation to approve Crisis Plan.

Motion to approve the Crisis Plan was made by Mr. Hayes and second by Mrs. Budka. Note: Names listed on the elementary team will be corrected before the plan is submitted to the state. The plan needs to be submitted to the state by the end of September. Work is ongoing to have separate plans for each building. Motion passed 5-0.

3.06 Recommendation to approve curriculum consultant/K12 Boost Contract.

Motion to approve was made by Mrs. McIntosh, second by Mr. Hayes. Note is made to approve a four-year contract (through 2020). If the Board or Administrators feel this is not working to improve curriculum and student achievement they can cancel the contract with a 90-day notice. Motion passed 5-0.

3.07 Recommendation to approve evaluation instrument.

Motion to approve by Mrs. McIntosh, second by Mr. Nagai. This is a plan to help teachers grow and develop. Seventy-five percent of the teachers need to approve a locally developed plan. OD had 100% approval from the teachers (38 of 38 teachers). This also has an improvement plan for struggling teachers. This plan rewards teachers for trying to improve professionally. Motion passes 5-0.

3.08 Recommendation to approve 2016-21st Century Community Learning Centers Program.

Motion made by Mr. Hayes, second by Mrs. Budka. This is our after-school program by the Starke County Youth Club. Motion passed 5-0.

3.09 Recommendation to approve revised Crossing Agreement.

Motion made by Mr. Nagai, second by Mrs. McIntosh. This is revised in that OD will only pay for the students that are in attendance. Motion passed 5-0.

4.0 Other Business Items

4.01 Agreement with KB Mechanical - No vote is necessary. This item was approved in a previous meeting. This is just to inform the Board that the agreement has been signed and is in effect.

5.0 Informational Agenda Items

5.01 Superintendent Reports - Dr. Harman passed out the monthly snapshot of the budget and where the revenue and expenses are at. Dr. Harman also made mention that Rashell Beron is working as an aide in the third grade and he is highly impressed with her. Cleo Ferch is working in the Jr/Sr High School as a special education aide in addition to being one of our bus drivers.

Many ECA position were approved in the consent agenda so the corporation is in pretty good standing with ECA positions.

In regards to the SDN Grant the action plan will be presented to the teachers in their professional development meeting Tuesday.

Dr. Harman also asked the board members to let him know if they plan to attend the ISBA meeting in Plymouth on October 19th so registrations can be completed.

He said we need to have a Special Board Meeting before the end of the month on September 26th. Should be a short meeting to approve the teacher contract and a few other items and also to have a work session after the Board Meeting.

Be thinking about the December Board Meeting. It is currently scheduled for December 12th and there is a band concert scheduled at the same time. This could be listed on the special meeting agenda to move the meeting to December 19th.

Mr. Pletcher reported that he had a confirming email that the Youth Club after school program will start next Wednesday at the Jr/Sr High School.

School-wide behavior in the Jr/Sr High School, compared to the same time last year has seen considerable improvement.

Mr. Bennett reported that they are completing preliminary MClass testing at the elementary. They will also be doing NWEA testing soon. Camp Eberhart is this week and looks like great weather but mosquitos could be bad.

6.02 Board Member Reports - Mrs. McIntosh appreciated the Facebook page to see what is happening. Mr. Lee thanked the band and Ms. Lester for being in the Yellowstone Trail Fest Parade.

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Mr. Lawrence asked for a motion to adjourn. Motion was made by Mrs. Budka, second by Mr. Hayes. Motion passed 5-0. Meeting adjourned at 8:12 pm.

Shirley Budka, Secretary

Minutes recorded by Julie McLiver