

# **OREGON-DAVIS SCHOOL CORPORATION**

**Monday, September 22, 2014  
Regular School Board Meeting, 6:30 PM**

**Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532**

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, September 22, 2014 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

## **1.0 Call to Order**

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1.01 Welcome - Chris Lawrence - Board Members in Attendance - Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka and Lee Nagai. Others in attendance - William Kaminski, school attorney, Rebecca Berg, attorney, Mr. Estok, Mr. Pletcher, Mr. Bennett, Annette Ferch, Ron Henigsmith, Anita Goodan, WKVI, Mrs. Salazar, Mrs. Miller, Mrs. McLiver, recording secretary.

1.02 Pledge of Allegiance - Mr. Briles

1.03 Recognition of Visitors - Mr. Lawrence moved Mr. Henigsmith to the beginning of the meeting and turned time over to him. Mr. Henigsmith presented his plans to the board for building a trophy case in particular for the three state trophies. He passed out drawings provided by Territorial Engineering, to give an idea of what it would look like. This would be built from donations of materials and money from interested businesses and individuals. He has asked Jan Hughes to hold and record any monies collected so receipts can be issued. Any money left over after the case is completed would be donated to the Athletic Department. Answering questions from the board, he estimated that the cost would be somewhere between \$6,000 and \$8,000, depending on donations, and cost of materials to be compliant with safety requirements. He is looking at possibly March for a completion date. His purpose in speaking to the board was to get their blessing for him to pursue this project with the understanding that when it is completed they would be willing to accept this gift to the school. Mr. Henigsmith will provide updates as the project moves along. The Board unanimously gave their blessing for him to pursue the project.

## **2.0 Consent Agenda**

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2.01 Agenda - September 22, 2014

2.02 Minutes - August 18, 2014

2.03 Financial Reports - Appropriations Report, Fund Report

2.04 Vendor Claims - \$460,163.18

2.05 Payroll Claims - \$266,210.92

2.06 Programs - Mid-Term Graduation Requests as attached

2.07 Resignations and Non-Renewals - None

2.08 Retirement - None

2.09 Employment and Transfers - Asst. Soccer Coach - Joel Johnston; Jr. High Soccer - John Phillips; Jr. High (6th grade) Volleyball Coach - Angie Radtke; Title 1 Aide - Connie Sult; Extra-Curricular Positions as listed.

2.10 Leave Requests and Field Trip Notices

Leave Notices

8/28, IEP Walkthrough Training-Tim Pletcher, Eric Baiert-Fort Wayne

8/29, Jesse Medicaid Meeting-Tricia Huitt

9/3 & 9/4-New Teacher TAP Training-Kari Camery, Allison Stone, Morgan Ferch, Aubrey Minix, Amy Borkholder-In-house

9/10-9/12-TAP Training-Greg Estok-Indianapolis

9/10,10/16,10/30,11/20-Implementing the New Indiana College and Career Readiness ELA Standards-William Bennett, Cheryl Minix, Dean Corey, Allison Stone, Cheryl Bragg, Angela Radtke, Amy Budka, Tim Pletcher-Plymouth

9/12 & 11/5-Implementing the New Indiana College and Career Readiness Standards-Algebra 1-Plymouth

9/18-Transition in Service-Biannca Ash-JESSE-Plymouth

9/18-Swamp Stomp-Kathleen Gainey, Nate Dale, Christy VanDeMark-LaPorte

9/22-Indiana Fall Master and Administrator Meeting-William Bennett, Cheryl Minix, Tim Pletcher, Bruce Hirschy-Indianapolis

9/22 & 9/23-Implementing the New Indiana College and Career Readiness Standards-Math Grades 6-8-Plymouth

9/22-IEP Walkthrough Training-Debra Ecker-Indianapolis

9/23-IHSAA Fall Admin. Mtg.-Timp Pletcher & Greg Estok-Plymouth

10/10-21st Century Scholars-Debra Ecker-South Bend

Field Trip Notices

8/20-Yearbook-to sell ads

9/18-Kingsbury Fish & Wildlife Area

9/19-Grade 4-Fulton County Historical Society

9/26-Grades 9-12-Valparaiso University

10/21-Grade 3-Fair Oaks Farm, Fair Oaks

2.11 Use of Facilities - OD S.A.D.D.- November 8, 2014

Mr. Lawrence asked for a motion to approve the consent agenda. This motion was made by Mr. Hayes and seconded by Mr. Nagai.

Mr. Nagai asked for a clarification on the mid-term graduation. One student had met all necessary requirements completed to graduate early to pursue college or work. The other was a hardship case.

Clarification on professional day for Morgan Ferch and Tap training was in-house and to help her understand the TAP procedure.

The other question was in regards to the Facilities Use by the SADD Program. Mr. Pletcher explained that Mr. Lonigro and Mr. Hinds wanted to make this presentation more interactive with the students.

After this discussion the motion passed 5-0.

### **3.0 Discussion/Action Items**

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#### **3.01 “Hold a Public Hearing” on the 2015 Oregon-Davis School Corporation Annual Budget, which includes General Fund, Capital Projects Fund, (3-yr. Plan), Transportation Fund (12-yr. school bus replacement plan), Debt Fund Plan, Retirement/Severance Bond Debt Service Fund, Referendum Fund/Exempt Operating, Rainy Day Fund.**

At this time Mr. Lawrence asked for a motion to recess the regular board meeting and hold a public hearing on the 2015 budget. Mr. Nagai made that motion with Mr. Hayes seconding the motion. Motion passed 5-0.

Mr. Briles then gave a presentation on the proposed budget. The budget estimate is at 4.6 million based on ADM. The ADM count based on count day is 609. This is good since the state projected us to be at 580. All General Fund money comes in based on ADM. The first six checks come in based on the state’s average then the state will re-adjust to our actual ADM.

Next is Debt Fund. This goes down as we make payments on our debt.

Capital Projects our estimated amount is \$1,269,026 based on a rate cap of .1974 which is based on our assessed value. Could go up or down based on the assessed value of the land.

Transportation Fund is a levy cap based on what the DLGF sets as a limitation. Currently we are at \$687,292.

Bus Replacement for next year will be based on obtaining one bus at that is set at \$110,000.

Rainy Day Fund is at \$99,577 based on what money has been set aside over the years. Last year it was at \$399,000, but in order to help offset the cost of our unfunded liabilities and teacher retirement fund we transferred money over to there. We also transferred money to our bus replacement until we get our December draw then we will take that money and transfer it back to our Rainy Day Fund. So this will go up over time.

Referendum Fund based on a max of 19 cents. We are looking at \$557,899 and if you go by what we have received and the base of past taxes collected it would roughly be about \$392,268.

Based on 19 cents and the amount of taxes collected. It could go up or down. The 557,899 is based on if everyone paid their taxes.

Looking at tax rate as to where it was projected last year-this will be cut by the DLGF. Last year's 2014 tax rate was 1.5763, this year the projected rate would be 1.5702 which is actually less than last year's projected rate.

Mr. Nagai wanted it noted that the proposed tax rate is at or below last year's and the General Fund is the only thing the state pays. The other funds are what are supported by taxes. We have used the Referendum money to offset cuts to the General Fund.

The Referendum is projected for this next budget to help pay salaries for elementary \$173,742; high school \$229,995; maintenance of buildings \$11,700; principal's office which includes the athletic director \$35,426; and coaches and sponsors of academic extra-curriculars \$65,500.

Mr. Lawrence then asked if there was any other questions or public comment. There was none. Mr. Lawrence then asked for a motion to end the public hearing. Motion was made by Mrs. Budka, second by Mr. Nagai. Motion passed 5-0. This closed the public hearing and the regular board meeting continued.

3.02 Consideration of "Adoption of a Resolution" to Reduce either line 1 or line 2 of Form 3 of the 2015 General Fund Budget, the Debt Fund Budget, the Transportation Fund Budgets (both the operations and bus replacement), the Capital Projects Fund Budget, Referendum Fund/ Exempt Operating. Motion to adopt the resolution was made by Mrs. McIntosh and seconded by Mrs. Budka. This resolution allows the superintendent and/or the treasurer to reduce items in the budget that the DLGF has cut. The final budget will come after this process is completed. Motion passed 5-0.

3.03 Review of Copier Proposals. Motion was made by Mrs. McIntosh, seconded by Mr. Nagai. Present copiers are at the end of the lease agreement. Two proposals were received, one from Kris Smith representing Xerox of Monticello and Adams Remco from South Bend. After a review of the proposals Mr. Briles recommend the board accept the Adams Remco proposal. Both proposals will be a savings over the present lease agreement that is ending. Both companies offer full service and toner. The service people are local. The Xerox proposal at end of lease would have a purchase option of fair market value while the Adams Remco end of lease would be \$1 per machine. Mr. Nagai made a motion to accept the Adams Remco proposal Mrs. Budka seconded the motion. Motion passed 5-0.

#### **4.0 Other Business Items**

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4.01 Approval of new and revised policies as listed in packets. Motion to approve new and revised policies was made by Mr. Hayes and seconded by Mrs. McIntosh.

These updates are in response to new legislation that has been passed and to keep us in compliance. Motion passed 5-0.

#### **5.0 Curriculum**

## **6.0 Informational Agenda Items**

6.01 Board Member Reports - Mr. Nagai had questions on Educational License Plates and wondered if they could be promoted on the website. He also suggested that he has invited town council members to school board meetings and he thinks the school community should attend town council meetings.

6.02 Superintendent/Principal Reports - Mr. Briles praised Officer Hinds and Officer Lonigro for the work they have coordinated with the Lowell District State Police Post and county EMS to make sure the labels to the outside of the doors and windows were updated.

An update on the power outage we experienced a couple of weeks ago, we have replaced several fuses, a portable air conditioner in the science chemical storage area, lost some ice cream, a starter coil in the well motor and a pump at the pool. Total loss \$2233.75 and our deductible is \$2500.00

Vocational building update - last Friday Mr. Briles received an email from the Starke County Economic Development Foundation and they are wanting to re-investigate what it would take to bring this back to Oregon-Davis. Mr. Briles put together some information and sent to them.

Balanced Calendar will be put on the October Board Meeting. Several corporations in our district are exploring the balanced calendar. Both calendars have the required 180 student days and 184 teacher days. The superintendents in the county are working together to try to match calendars.

Principals - Mr. Bennett reported they are almost done with the first round of teacher evaluations. Those are going well. Last week the fourth grade went to the Trail of Courage that coordinated with their study of Indiana History. Next week on Monday and Tuesday will be the Camp Eberhart trip and the sixth graders are getting excited.

Mr. Pletcher reported that they too are finishing up their evaluations. New teachers are settling in. Ninth grade biology went on the Swamp Stomp last week. Mrs. Gainey brought back fish for her classroom. She also will be doing Jr. High Spell bowl this year. They are continuing their conversation as a group looking at the new standards and have been participating in training on those standards provided by NIESC.

Mr. Briles added that The Swamp Stomp does tie in with the curriculum they are currently studying.

Mr. Estok thanked Mr. Henigsmith for spearheading the trophy case project and the board for accepting that. He also mentioned that fall sports are drawing to a close with sectionals coming up. Student participation is going up and he feels things are moving in the right direction.

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - Ron Henigsmith added that just because there is not a lot of members of the public that attend the board meetings does not mean that they do not care. He said the community watches and listens and knows what is going on at the school with these

buildings and this board and if they did not have the confidence in them they would be beating the door down to attend. He thanked the board for all they have done and the school administration for all they do.

6.04 Adjournment - Mr. Lawrence asked for a motion to adjourn. That motion was made by Mrs. Budka and seconded by Mr. Nagai. Motion passed 5-0. Meeting was adjourned at 7:56 PM

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Kurt Hayes, Secretary

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Minutes recorded by Julie McLiver