

**OREGON-DAVIS SCHOOL CORPORATION**  
**Special Board Meeting**  
**January 7, 2013 / 6:00 P.M.**  
**Room 202, Jr/Sr High School**

The Board of School Trustees of the Oregon-Davis School Corporation met in Special Session on Monday evening, January 7, 2013, at 6:00 p.m. in Room 202 of the Jr/Sr High School, pursuant to the rules of the Board.

Shirley Budka, Vice-President of the Board of School Trustees, who presided, called the meeting to order. Mr. Christopher Lawrence led the Pledge of Allegiance. A moment of silence was observed.

Present: Mrs. Shirley Budka  
Mr. Christopher Lawrence  
Mr. Kurt Hayes  
Mrs. Andrea McIntosh  
Mr. Lee Nagai

Absent:

Others Present: Dr. Steven Disney - Superintendent,  
Mrs. Julie McLiver - Recording  
Secretary, Brenda Miller, Linda Bajgrowicz,  
Nikki Salazar

Mr. William Kaminski, reaffirmed Board Members in office by having members (Kurt Hayes and Lee Nagai) recite the "Oath of Office."

Reorganization of the Board followed.

Mrs. McIntosh made a motion to nominate Chris Lawrence as President. Mr. Hayes seconded the motion. Mr. Lawrence accepted the nomination and nominations were closed. Motion carried 5-0.

Mr. Hayes made a motion to nominate Mrs. McIntosh as Vice President. Mr. Lawrence seconded the motion. Mrs. McIntosh accepted the nomination and nominations were closed. Voting in favor were Mr. Lawrence, Mr. Nagai, Mr. Hayes and Mrs. McIntosh. Voting against was Mrs. Budka.

Mrs. McIntosh made a motion to nominate Mr. Hayes as Secretary. Mrs. Budka seconded the motion. Mr. Hayes accepted the nomination and nominations were closed. Motion carried 5-0.

Mr. Lawrence made a motion to appoint Nicole L. Salazar as Corporation Treasurer and Brenda Miller as Assistant Treasurer for the 2012-2013 school term. Mrs. Budka seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion to retain Newby, Lewis, Kaminski, and Jones Law Firm as Legal Counsel for the Corporation for the 2012-13 school term with Mr. William Kaminski serving as our corporation attorney. Mr. Hayes seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion to have a representative serve on the J.E.S.S.E. and Vocational Education Board of Directors and that representative being Dr. Steven C. Disney, Jr., Superintendent. Mrs. Budka seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion to appoint Julie McLiver, the Corporation Central Office Secretary to serve as Recording Secretary for School Board Meetings. Mrs. McIntosh seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion to establish the third Monday of each month as the "Regular" School Board Meeting date with the option to make adjustments for such things as, time change, executive sessions, special meeting, etc. Mr Hayes seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion for the the time of 6:30 p.m. (local time) to remain as the time for Regular School Board Meetings, with the option to make adjustments for such things as, time change, executive sessions, special meetings, etc. Mrs. Budka seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion for the Board to be paid a stipend of \$1,000.00 per year and a per diem for regular meetings of \$100.00 and \$62.00 per other meetings based upon attendance, with half payable on each December 31st and June 30th. Discussion followed concerning the amounts and lowering the amount. Mr. Nagai made a motion to set the stipend at \$500 per year and \$50 per meeting. Mrs. McIntosh seconded the motion. Motion carried 5-0.

Mr. Lawrence asked for a motion to strike Item 11 as it was taken care of in Item 5. Mrs. Budka made the motion. Mr. Hayes seconded the motion. Motion carried 5-0.

Mr. Lawrence made a motion to designate The Starke County Leader Newspaper for the Publication of Notices as per I.C. 5-3-1-4. Mrs. Budka seconded the motion. Motion carried 5-0.

### **Consent Agenda Items**

1. Agenda - January 7, 2013
2. Minutes - December 17, 2012
3. Financial Reports

4. Presentation of Claims
  - a. Vendor Claims - \$809,415.80
  - b. Payroll Claims - \$398,755.00
5. Programs
6. Personnel
  - a. Resignations and Non-Renewals - Title I aide - Sarah Alan
  - b. Retirement
  - c. Employment and Transfers
7. Leave Requests
8. Use of Facilities

Mrs. Budka made a motion to approve the consent agenda as presented. Mr. Hayes seconded the motion. A short discussion followed to clarify a few questions on claims and on the consent agenda in general for new board members. Motion carried 5-0.

### **Discussion/Action Items**

Mr. Hayes made a motion to recess the Board Meeting and hold an annual Board of Finance meeting. Mrs. McIntosh seconded the motion. Motion carried 5-0.

Mr. Kaminski gave a brief explanation of why we have to recess to hold a separate Board of Finance meeting. Mr. Lawrence called to order the Board of Finance Meeting to consider the organization of the Board of Finance by electing one member as President and one member as Secretary for the year according to I.C. 5-13-7-6.

Mrs. Budka made a motion to nominate Chris Lawrence as President  
Mr. Hayes seconded the motion. Motion carried 5-0.

Mrs. Budka made a motion to nominate Kurt Hayes as Secretary.  
Mrs. McIntosh seconded the motion. Motion carried 5-0.

Mrs. Budka made a motion to consider approving the Investment Report for 2012. Mr. Hayes seconded the motion. Discussion followed to answer questions on the investment report.

Motion carried 5-0.

Further questions were answered about the investments and the CD's. Mr. Lawrence directed Dr. Disney to see what our options are with the CD's prior to the next Board of Finance Meeting.

The School Board Meeting was then reconvened.

Mrs. Budka made a motion to consider adopting a Fiscal Goal for the 2012-2013 school year. Mrs. McIntosh seconded the motion. This is the part that we furnish for the Annual Performance Report that the state provides to the corporation to be published.

Motion carried 5-0.

Mrs. McIntosh made a motion to consider the "Conflict of Interest" Disclosure Statements. Mr. Hayes seconded the motion. Discussion followed and Mrs. McIntosh said her husband's aunt is a teacher at the Elementary School. This form can be amended at any time and a board member can abstain from voting on items when a conflict arises.

Motion carried 5-0.

Mrs. McIntosh made a motion for consideration of advertisement and publication of the 2012 Annual Performance Report (in accordance with Indiana Code 23-1-21). Mr. Hayes seconded the motion. Motion carried 5-0.

**Other Business Items:** There were no other business items.

Informational Agenda Items

Board Member Reports-Mr. Nagai had requested certain financial information from Dr. Disney and that has been furnished to him.

Mr. Lawrence welcomed Mr. Nagai to the board and congratulated Mr. Hayes on his election win.

Superintendent: We have the ISBA Winter Academy this week.

There were no staff reports and no requested visitor participation.

There being no further business to come before the Board Mrs. Budka made a motion to adjourn the meeting. Mrs. McIntosh seconded the motion. Motion carried 5-0. Meeting adjourned at 6:45 P.M.

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Kurt Hayes, Secretary

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Minutes recorded by Julie McLiver