

OREGON-DAVIS SCHOOL CORPORATION
Regular Board Meeting
December 17, 2012 / 6:30 PM
Room 202, Jr/Sr High School

The Board of School Trustees of the Oregon-Davis School Corporation met in Special Session on Monday evening, December 17, 2012, at 6:30 p.m. in Room 202 of the Jr/Sr High School, pursuant to the rules of the Board.

Seth Huitt, President of the Board of School Trustees, who presided, called the meeting to order. Mrs. Budka led the Pledge of Allegiance. A moment of silence was then observed.

Present: Mrs. Shirley Budka
 Mr. Christopher Lawrence
 Mr. Seth Huitt
 Mr. Kurt Hayes
 Mrs. Andrea McIntosh

Others Present: Dr. Steven Disney - Superintendent,
 Mrs. Julie McLiver - Recording Secretary, Scott
Taylor, Bobby Ferch, Kevin Kajer, April Max, Nancy Dennie, Greg Briles, Bill Bennett,
Lee Nagai, Linda Bajgrowicz.

The consensus agenda was presented as follows:

- Agenda - December 17, 2012
- Minutes of the Regular Session - November 19, 2012
- Financial Reports
- Presentation of Claims
 - Vendor Claims - \$399,392.63
 - Payroll Claims - \$255,503.57
- Programs
- Personnel
 - Resignations and Non-Renewals
 - Retirement
 - Employment and Transfers
 - Part-time custodian at elementary - Diana Devault
 - 8th grade Girls Basketball Coach - Liz Beauchamp
 - 7th grade Girls Basketball Coach - Wes Radtke
 - 6th grade Grade Level Leader - Lisa Glennon
- Leave Requests
- Use of Facilities

Mrs. Budka made a motion to approve the consensus agenda as follows. Mr. Lawrence seconded the motion. Motion carried 5-0.

Discussion/Action Items

Item C-3. Mrs. McIntosh made a motion for discussion and consideration for a teacher early retirement incentive. Mr. Hayes seconded the motion. The Retirement Incentive will be offered to qualifying teachers employed by ODSC each year for three consecutive years beginning in 2013, providing all qualifications are met. The incentive is 90% of a single health insurance plan (\$6,047) to be paid for 4 consecutive years or to age 65 whichever comes first. Discussion then followed by the board to determine the number of teachers that were required to accept the offer the first year. The incentive was amended to a minimum of two teachers must take the offer the first year and two teachers the second year. The teachers must notify the central office by 4:00 pm on February 15, 2013 of their plan to accept this offer for the first year. A copy of this incentive is attached to these minutes.

Motion carried 5-0.

Item C-2. Mr. Lawrence made a motion to consider and approve a percentage increase to non-certified staff to be effective January 1, 2013. Mrs. Budka seconded the motion. The board then asked Dr. Disney what kind of percentage they could offer. 1% would be \$10,000, 5% would be \$47,578, 8% would be \$76, 578 a 2% would be approximately \$20,000. It has been about 4 1/2 years since anything was done. The board put off making any decision each time it was considered. In that time inflation has gone up 6.62%. Discussion followed concerning bonus pay versus across the board pay raise, the pay rate being considerably lower than other schools in the area and evaluations of staff. Mr. Lawrence made a motion for a 6.62% raise. Mrs. Budka seconded the motion. Mr. Huitt asked for any discussion on that motion. Mrs. McIntosh wanted to go on record that the staff is worth every penny if not more she just does not feel that this is the right time to do this. Mr. Hayes felt the same. Mr. Hayes would like to see it wait until the end of the year. Mr. Huitt then asked for a vote. Motion passed 3-2 with Mr. Huitt, Mr. Lawrence and Mrs. Budka voting in favor and Mr. Hayes and Mrs. McIntosh voting against the motion.

Item C 3 was read. Recognition to conduct board policy first reading.

Item C 4. Mrs. McIntosh made a motion to direct superintendent to issue any necessary preliminary notice of administrative contract non-renewals. Mr. Hayes seconded the motion. No discussion took place. Motion passed 5-0.

Item C-5. Mrs. Bukda made a motion to approve the 2012 technology plan purchases for the elementary and high school to be congruent with maintaining the three-year technology plan. Mrs. McIntosh seconded the motion. Mr. Kajer then explained the technology purchases being proposed. Mr. Kajer furnished the members with the schools technology plan with the DOE. It is proposed to purchase 50 Macbooks at the high school and 25 at the elementary. This will get us in the cycle of replacing

computers. The other 25 will most likely be used for the freshman class next year. The iPads are for K-2. These computers are for the students. The computer plan was built into the CPF plan, we have not expended our technology budget for this year. By getting these through a lease this takes care of our technology purchase for this year and next year. We will continue to look for grants to supplement. Motion passed 5-0.

Item C-6. Mrs. McIntosh made a motion to schedule a special re-organization meeting for January 7, 2013. Mr. Lawrence seconded the motion. Mr. Otis, attorney stated that new officers, and board members will be sworn in. It will also be a re-organization for board committee assignments. Motion passed 5-0.

Item C-7. Mrs. Budka made a motion to consider resolutions to make "Intra-" and "Inter-" Function Transfers for the 2012 Calendar Year budget in the General, Transportation Operations, Bus Replacement, Debt and Capital Projects Funds. Mrs. McIntosh seconded the motion. Mrs. Salazar explained this is done every year to clean up the appropriations report. These transfers are within funds. It is a bookkeeping adjustment only so accounts will not show a negative balance. Motion carried 5-0.

Item C-8. Mr. Hayes made a motion to consider to approve and certify the insurance committee's approval of a ten-month premium holiday for employees on a single insurance plan from January through October 2013, and a two-month premium holiday for employees on a family insurance plan from January through February 2013. Note: the cost of the holiday will be \$41,274.00. There is currently \$154,620.00 in the self-insurance fund to which participating employees have contributed. Mrs. Budka seconded the motion. Mrs. Dennie reported on the insurance committee. This fund goes back to when we were self-insured and had to hold x amount of money. When we joined the trust we had to have x amount of money for run-off claims and for a buy-in into the plan. This is what is left after all of that has been cleaned up. It can only be used for insurance purposes.
Motion carried 5-0.

Item C-9. Mr. Lawrence made a motion to consider approval of cancellation of old outstanding checks as presented. Mr. Hayes seconded the motion. Motion carried 5-0.

Item C-10. Mrs. McIntosh made a motion to consider accepting donations to the Oregon-Davis Jr/Sr High School as presented. Mrs. Budka seconded the motion. Motion carried 5-0.

Mr. Lawrence thanked the OD-Ed Pac and Awald farms for their support.

Item C-11. Mr. Hayes made a motion to consider the purchase of high-energy efficient replacement lighting for the elementary gymnasium using \$16,838.77 remaining in the 2009 QSCB funds and \$2,331.30 from capital projects. Mr. Lawrence seconded the motion. The 2009 Qualified School Construction Bond was stimulus money from the federal government. We were one of 25 recipients in the state to receive these funds. Elementary gym lighting was one of the items we had to remove from the construction list. After all of the construction costs were made the bank informed the school

corporation that we still had this amount in the fund to expend by the end of this calendar year, otherwise the federal government takes it back even though we still have to pay it back. We can add the elementary lighting project back on and realize a savings in electrical costs with the change. Motion carried 5-0.

Other Business Items

Mr. Huitt read a report on the recent audit the school went through. There were no deficiencies in accounts reported. The entire text of the report is attached to these minutes.

Reports:

Mr. Hayes reported on his meeting with Dr. Disney about the safety procedures in place in the school system. Dr. Disney met with Officer Baker, the principals and Mrs. Awald last Friday to review our procedures. This will continue to be reviewed and discussed to ensure the safety of the students. There presently is not a buzzer on the main entrance at the high school and that will be added. Both principals met with their staff and after-school programs to re-emphasize doors are locked and safety procedures to be followed. The intercom system at the elementary school has been having some problems and Mr. Bennett has been instructed to get quotes to get that system operating correctly. Mr. Bennett has been going through school safety training.

Superintendent Report: Dr. Disney read a statement as we move into the 2013 school year. The Indiana School Board Association recognizes and advocates the success of a school corporation starts and begins with the school board. Best practices of boards includes boards acting as one body on behalf of what's right for kids. He then reviewed some accomplishments from increasing the graduation rate, updating the technology, improving the boiler system in the schools, roof structure that was repaired and improved and others. Many of the things that have been accomplished because of the commitment of former and present board members. He thanked Mr. Huitt for his leadership and commitment to the school board.

Principal Reports: Mr. Bennett reported on the elementary Christmas program. He thanked Miss Kessler and all the teachers that helped. They did not have enough chairs and bleachers to accommodate all that came out. He also wanted to thank the teachers for how they handled the students and how the day went.

Mr. Briles reported the Christmas program was standing room only. He praised Miss Kessler for the work she is doing. He met with his staff at 6:45 this morning to go over procedures. Finals started this afternoon.

Mr. Huitt added his thanks to Mrs. Anderson for volunteering her time to play the piano for the program.

Miss Bajgrowicz did not have a report but did ask questions to clarify her understanding of items that were approved.

Mrs. Salazar reported that through the audit the auditor brought to her attention the federal awards. When we went through 6-30-2011 we expended \$399,133 of federal awards. For 6-30-2012 we have expended a total of \$752, 627. The amount that we are looking at outside of general fund to help fund our schools has almost doubled and I am really proud of the board and Steve for looking for those funds to help support it.

Mrs. McIntosh thanked Mrs. Salazar for changing the reports, and she thanked Scott for coming out to the school on a holiday weekend to adjust the temperature of the gym for the group using it.

There being no further business to come before the Board Mr. Lawrence made a motion to adjourn the meeting. Mrs. McIntosh seconded the motion. Motion carried 5-0. Meeting adjourned at 7:45 PM.

Christopher Lawrence, Secretary

Minutes recorded by Julie McLiver