

OREGON-DAVIS SCHOOL CORPORATION
Regular Board Meeting
September 17, 2012 / 6:30 PM
Room 202, Jr/Sr High School

The Board of School Trustees of the Oregon-Davis School Corporation met in Special Session on Monday evening, September 17, 2012, at 6:30 p.m. in Room 202 of the Jr/ Sr High School, pursuant to the rules of the Board.

Seth Huitt, President of the Board of School Trustees, who presided, called the meeting to order. Mrs. Budka led the Pledge of Allegiance. Mr. Huitt gave prayer.

Present: Mrs. Shirley Budka
Mr. Christopher Lawrence
Mr. Seth Huitt
Mr. Kurt Hayes
Mrs. Andrea McIntosh

Absent:

Others Present: Dr. Steven Disney - Superintendent,
Mrs. Julie McLiver - Recording Secretary,
William Kaminski, school attorney, Robert Ferch, William Bennett, Nicole Salazar,
Jeffrey Meaux, Chance Harden, Rhonda Murphy.

There were no visitors to recognize. Dr. Disney did want to recognize Mr. Jacob Riley and Mrs. Debbie Awald. Last spring they participated in a conference call about a grant from Monsanto. They then wrote and submitted their application and just last week were notified that their grant was awarded. They will receive \$10,000.00 for equipment for their program.

The consensus agenda was presented as follows:

- Agenda - September 17, 2012
- Minutes of the August 20, 2012 Regular Session
- Financial Reports
- Presentation of Claims
 - Vendor Claims - \$251,675.82
 - Payroll Claims - \$263,415.64
- Programs
 - Mid-Term Graduation Request for Keanna Knight
 - Application for School-to-Work Program by Chris Hamand
 - Application for North Central Area Vocational Cooperative Program by Jonah Heeren
- Personnel
 - Resignations and Non-Renewals

- Senior Class Sponsor - Kim Berg
- Retirement
- Employment and Transfers
 - Extra-Curricular Positions as listed.
 - Special Educ/Credit Recovery/Remediation Position - Pam Jones
 - Assistant Soccer Coach - Michael Yakimicki
 - Jr. High Soccer Coach - Abby Foster
 - Jr. High Cheerleading Sponsor - Katelynn Parker
- Leave Requests
- Use of Facilities

Mrs. Budka made a motion to approve the consent agenda. Mr. Hayes seconded the motion. Mr. Huitt then asked for any discussion. Mrs. McIntosh stated she had some questions on some claims that were paid. Her specific question was on \$6700 paid to Fletcher's Carpet. Dr. Disney explained that just like we are on a paint rotation we are on a carpet rotation to identify areas to do a few classrooms a year or a few offices a year. This summer we did the elementary office and one or two classrooms. Mrs. McIntosh then asked about the source of these funds - Capital Projects - where does that money come from. Dr. Disney explained that is a local levy we generate and we have to develop a three-year plan in which we allocate for a continuous maintenance for each building. We use the three year rotation so we do not have to replace all of the carpet at one time. We do the same with painting, having rooms identified so 2-3 rooms can be worked on each summer. Her next question was why for Rosetta Stone some came out of a grant and some out of General Fund. Dr. Disney stated that when we go into grants we try to allocate funds and write the grants to help bring down the cost of programs so the General Fund is not impacted as much. She then asked what we use Rosetta Stone for. Dr. Disney stated it is supplemental at the high school and we are expanding it for Mr. Corey to use at the elementary to build language skills. Mr. Hayes then questioned the DTN expense, what it is used for. Mrs. Salazar stated that she has questioned it and has been assured that Mr. Riley uses it in his programs at the high school.

Mr. Huitt then asked for a vote. Motion carried 5-0.

Discussion/Action Items

Mr. Huitt then opened the meeting for public comment on the 2013 Oregon-Davis School Corporation Annual Budget, which includes General Fund, Capital Projects Fund, (3-yr. Plan), Transportation Fund (operations plan), Transportation Fund (12-yr. school bus replacement plan), Debt Fund Plan, Retirement/Severance Bond Debt Service fund, Referendum Fund/Exempt Operating, Rainy Day Fund.

Dr. Disney commented in terms of reporting on the advertised budget, it has been a challenging task because of all the new requirements regarding Gateway and the expanded forms. It has probably taken 4 to 5 times as long as in previous years. With regard to the advertised funds, all are close or less than they have been advertised in the past. He then gave examples of that. The General Fund will be exactly what the

state funding formula says it will be. We advertise and then the DLGF goes thru and determines our budget. The Debt Service advertised is actually lower than last year. It is the only fund that what is advertised is what it will be. It is based on the debt amortization, similar to a personal mortgage. We anticipate about a drop in the Debt Service and that happens because we refinanced the debt last year. The Capital Projects Fund is consistent to what has been advertised in the past. The Transportation about consistent to what has been advertised in the past. Bus replacement is actually lower. Mr. Huitt then asked if anyone had questions and there were none at this time.

Dr. Disney then asked if the board would consider the Adoption of a Resolution to reduce either line 1 or line 2 on Form 3 of the 2013 General Fund Budget, the Debt Fund budget, the Transportation fund Budgets (both the operations and bus replacement), the Capital Projects Fund Budget, Referendum Fund/Exempt Operating. Mrs. McIntosh made the motion to adopt this resolution. Mr. Hayes seconded the motion. This is something that is done annually at this time that allows Mrs. Salazar or Dr. Disney to work with the local field representative form DLGF, which is Curt Ott. This gives Dr. Disney the authority to work with Mr. Ott to reduce these lines in the budget. Mr. Kaminski added that all business managers have this authority, it is done once a year and in this situation Dr. Disney is the business manager.

Motion carried 5-0.

Mr. Lawrence made a motion to approve the Sixth Grade trip to Camp Eberhart, October 11-12, 2012. Mrs. Budka seconded the motion. Discussion was turned to Mr. Bennett where he explained this is an annual, somewhat right of passage trip in the fall that ties into their science curriculum but it also allows the students to practice team building. It is not only educational but allows students to go to a camp that they may never experience due to our demographics. As students from the high school come to the elementary to help they share their experiences...it is something the students remember for a long time. Transportation is provided by the school. In recent years the drivers have not stayed the night, but usually a small bus goes also so the group is never without the ability to leave if necessary.

Motion carried 5-0.

Other Business Items

Presentation by Wiers. Mr. Jeff Meaux from Wiers was introduced by Dr. Disney. He gave an abbreviated presentation about the company and services they are proposing to offer to the school corporation. He also handed out materials for the board to review. He explained how they use data to predict preventive maintenance costs and how they use data to pinpoint possible problems a vehicle may have. Their proposal is to manage the buses for the school corporation to improve maintenance and assist with compliance. It seeks to provide savings, more efficiencies and some control over costs.

Monthly and quarterly reports would be provided. The board did have questions regarding on-site capabilities and bus models. Wiers is looking into on-site repairs down the road and they work on all major diesel brands. This presentation was informational for the board and will allow them to consider more questions as they continue to study this proposal and research if this is something they would like to consider at a future date. Dr. Disney thank Mr. Meaux for his presentation and will follow-up with a phone call.

Robin Latimer was not able to attend tonight's meeting so discussion and consideration to transfer Hamlet property to the township for the purpose of the building of a new fire station and public use (i.e. ball diamonds, park, etc.) will be considered at the next board meeting.

Reports.

Mr. Huitt asked if this meeting was being recorded. The answer was yes, the pen Mrs. McLiver is using to take notes is also recording the audio.

Superintendent Report. The ISBA conference will be next week in Indianapolis. Unfortunately Mrs. Budka will not be able to attend.

Also Dr. Disney reported on the Novia Care Clinic in Valparaiso since he had the opportunity to use their services last Friday. This is something that has been in the works for two and a half years. The clinics are designed to be a cost savings on health insurance costs and will be a savings for covered employees that use their services. The appointment times are guaranteed. Medicines are dispensed through the clinic at no cost to the employee. This was another effort by the corporation to cut down on the cost of health insurance coverage. If necessary the clinic will be able to recommend specialists. By the employee using the clinics it cuts down on the cost of the coverage to the schools in the trust. The trust is managed by R.E. Sutton, who will be represented at the school board conference next week.

Staff Reports. Mr. Bennett reported on the PTO family swim last week, there was good attendance. The September pilot breakfast program at the elementary school has been a success. Due to the high free and reduced rate at the school, the elementary is able to extend the breakfast to all students at no cost out of the schools pocket and will be reimbursed with a minimal profit projected. They are averaging 190 kids a day, enrollment is 297. The teachers have been very supportive. The cafeteria cannot hold 190 students at one time so grades 4-6 are taking their breakfast back to their rooms and the teachers have been very flexible with this. Teachers have remarked they have seen increased focus from students. With approval they will try to continue this program through the year since they are seeing an improvement educationally with the students.

Upcoming dates at the elementary include October 9th will be the PTO Reading Night, something new this year, with various activities planned. The Book Fair will also be going on at this time. This is an effort to try to get more parents and community

members in the building. October 11-12th will be Camp Eberhart. October 23rd is Parent-Teacher Conferences.

There were no other staff member reports.

There being no further business to come before the Board Mrs. Budka made a motion to adjourn the meeting. Mr. Lawrence seconded the motion. Motion carried 5-0. Meeting adjourned at 7:21 PM.

Christopher Lawrence, Secretary

Minutes recorded by Julie McLiver