

Oregon-Davis School Corporation Back to School Reopening Plan 2020-2021



The Oregon-Davis School Corporation (ODSC) strives to provide a safe, healthy learning environment for all students as we prepare for the 2020-2021 school year.

In order to provide a safe, healthy learning environment, changes to the traditional school structure are necessary for all students, families, staff, and community. Our reopening plan is based on the Indiana Department of Education’s (IN-CLASS) document and input from the Starke County Health Department.

ODSC’s reopening plan serves to outline the precautionary measures and adjustments to be implemented as students and staff return to school for the 2020-2021 school year during the COVID 19 pandemic. The ODSC understands the level of community spread may change, but in terms of reopening structures for the 2020-2021 school year, the district will focus efforts aligned with the “Low Spread” approach for K-12 schools. If the level of community spread increases, ODSC will seek counsel from the Starke County Health Department to determine the most appropriate response.

Level of Community Spread	Substantial Spread	Moderate Spread	Low Spread
Instructional Mode	eLearning/Remote	Traditional or Hybrid or Full eLearning/Remote	Traditional/eLearning by Request
Response	<u>Short-term Closure</u> <ul style="list-style-type: none"> • Close for facility-wide deep cleaning <u>Extended Closure</u> <ul style="list-style-type: none"> • Close building(s) for at least 14 days 	Various Levels of Building Use Given Circumstances <ul style="list-style-type: none"> • Implement more intensive mitigation strategies • Enhanced social distancing • Implement eLearning learning as necessary 	School Building(s) Open <ul style="list-style-type: none"> • Implement preventative practices and additional proactive processes

Reopening Plan Highlights



Personal Protective Equipment (PPE)

- Staff will be required to wear face coverings.
- Students in grades 3-12 will be required to wear face coverings. Students in grades K-2 will be strongly encouraged to wear face coverings. Students will be able to take masks off when directed by the teacher when outside and in the classroom when social distancing can be achieved.

Social Distancing

- Classes will be organized to allow for social distancing, and other precautions.
- Seating charts will be used to assist with contact tracing in the cafeterias, classrooms, and buses.
- Assemblies and field trips will not be held until pandemic conditions subside.
- Cafeteria layouts will be configured to allow for social distancing.
- Passing periods will be longer at the Jr./Sr. High to allow for social distancing.
- Locker use will be kept at a minimum.

Creating and Maintaining a Clean and Healthy Environment

- Hand sanitizer stations will be placed throughout the schools.
- Hand washing breaks will be taken often throughout the day.
- Drinking fountains will be closed. Students may bring their own clear water bottles and filling stations will be available.
- Plexiglass will be placed in office areas and kitchen serving lines.
- Cleaning procedures and checklists will be followed and documented in all areas of the school.
- Cleaning schedules will be strictly adhered to on a daily basis.
- Electromagnetic foggers will be used when necessary and appropriate in the school and buses.

- Deep cleaning procedures will be utilized when a positive COVID-19 case is reported and confirmed.

Transportation



The following steps, measures, precautions, and protocols will be in place during the 2020- 2021 school year to minimize the spread of COVID-19.

Personal Protection Equipment (PPE)

- Bus drivers will be strongly encouraged to wear protective face coverings.
- Students will be required to wear masks or other protective face coverings.

Changes to ODSC's transportation system:

- Social distance as best as possible.
- At the time of enrollment, parents will notify ODSC of their intention to use school bus transportation to and/or from school;
- ODSC school bus drivers will contact parents to inform them of their student(s) specific bus arrangements prior to the beginning of the school.
- Students will have seating assignments and family members will sit together.
- Students will not be permitted to change bus arrangements; unless a parent requests to change a child's transportation method on a given day to a car rider or ECA activity by 1:00 PM CST. Parents can call, send a note, or use the PikMyKid App.
- School buses will be dismissed two buses at a time at the main entrance in the morning to limit the number of students entering the school at the same time.

- Students will not be permitted to eat on the bus unless medically necessary.

Classroom Environment



Oregon-Davis School Corporation plans to open the school year in a traditional format. Each ODSC school will address modifications to the classroom on building by building and classroom by classroom basis.

- Student desks and tables will be facing the same direction and spaced out as much as possible in the classrooms.
- There will be assigned seating arrangements in each classroom.
- If a classroom set of textbooks is utilized, one will be assigned per student desk/table (students will be asked to disinfect their shared textbook).
- Students will be encouraged to bring their own classroom materials to limit sharing of high touch materials (art and science supplies, equipment, etc.).
- There will be no sharing of electronic devices, chargers, etc.
- Students will not be able to sit by each other to charge their electronic devices in the classrooms to help with social distancing guidelines (students need to come to school with their iPads fully charged for the school day as they may not have access to charge their device at Jr./Sr. HS until the lunch period).
- The Jr./Sr. HS will have longer passing periods to encourage hand washing.
- Students will disinfect their work space when they enter each classroom.
- Students will be allowed to bring their own transparent water bottles to school for water use only. Refill stations will be available.
- We will encourage the use of outdoor spaces for instruction when appropriate.
- We will encourage the use of larger classrooms to help with social distancing.
- Plexiglass dividers will be utilized in designated places.
- Teachers will call the office before sending a student to the office.

School Environment



Common Areas, Offices, and Hallways

Each ODSC school will address modifications to cafeterias, common areas, and hallways on a building by building basis.

- School buses will be dismissed two buses at a time at the main entrance in the morning to limit the number of students entering the school at the same time.
- When the students enter the school building in the morning, the students eating school breakfast will receive a grab-and-go breakfast to eat in their classroom or first-period classroom at the Jr./Sr. HS.
- Students will have access to their assigned locker at the beginning of the school day, before/after lunch, and at the end of the school day to help with social distancing guidelines at the Jr./Sr. HS (if a student needs access to their locker at another time during the school day, they will need school personnel permission)
- All students will be assigned to their first-period classrooms at the start of the school day to limit the congregation of people in the hallways.
- The traffic flow at the Jr./Sr. HS will be counterclockwise throughout the building to help encourage the smooth flow of movement at the beginning of school, during each passing period, and at the end of school.
- Signage will be displayed to indicate the walk patterns throughout the school.
- The passing periods at the Jr./Sr. HS has been increased by one minute (5-minute passing period) to help encourage proper hygiene prior to each class and to allow time to follow the new traffic pattern in the school building.
- Classrooms will be assigned to restrooms to help limit overcrowding.

- We will be asking parents/guardians to call the school office upon arrival to pick students up from school early. The student will be walked out to the vehicle. This will help limit the number of non-student and non-school personnel entering the school building.
- We will be limiting the number of visitors and volunteers in the school building during the COVID 19 pandemic (it is possible there may be a need to have no visitors and volunteers in the school building depending on the level of COVID 19 spread).
- The students will be assigned by grade level for the door they will be exiting out for the end of the day dismissal to the school buses following the traffic pattern established in the school building (to help with the number of students exiting the school building at the end of the school day).
- Furniture will be rearranged to avoid clustering of students in hallways and common areas to allow for social distancing.
- Floor markings will be used to indicate appropriate social distancing for student lines throughout the school.
- Limit students to sections of the playground and a daily rotation ;
- ODSC will limit the number of outside organizations utilizing buildings during COVID 19 pandemic.
- Organizations utilizing facilities will comply with all ODSC health protocols.
- Paraprofessionals will be utilized to escort special needs students to the resource room and other areas of the building at elementary school.
- Drinking fountains will be closed, refill stations will be available.

Cafeteria and Food Service



Oregon Davis Schools will:

- Establish three lunch periods at the Jr./Sr. HS to help with social distancing in the cafeteria during lunch.
- Ensure students practice social distancing while standing in the lunch and breakfast lines and sit in their assigned seats.
- Eliminate self-service food items;
- Eliminate communal access to napkins and silverware. Silverware and napkins will be handed out by food service personnel;
- Serve medically fragile students separately from other students;
- Prohibit food sharing and food sharing baskets;
- Ensure personnel handling cash do not handle food without proper hand washing and sanitizing;
- Provide access to hand sanitizer for students entering the cafeteria prior to lunch and breakfast;
- Use floor markings and various signage to indicate appropriate social distancing for student lines;
- Ensure food service personnel will wear PPE including masks when serving and interacting with students; (Will need to clarify again with Frank Lynch, in regards to preparing)
- Install extra sneeze guards in cafeteria lines and cashier checkouts;
- Wash and sanitize cafeteria tables between lunch periods;
- Reduce seating capacities at lunch tables to 50% capacity;

*Note: This list is subject change as the CDC, Governor, Starke County Health Department and the Oregon Davis Schools Administration deems necessary.

Health Protocols



It is essential for the school community to work together to prevent the spread of COVID-19 in the school in order to provide a quality education program. State statute gives public school districts the authority to exclude students from school who have a contagious disease such as COVID-19 (IC 20-34-3-9).

Self-Screening

The current CDC guidelines recommend screening all students and employees for COVID-19 symptoms and history of exposure.

- All students and employees are required to self-screen **before** coming to school daily.
- Students and employees exhibiting symptoms of COVID-19 (see Symptoms Impacting Consideration for Exclusion from School listed below) without being otherwise explained, are prohibited from coming to school, and if they do come to school, they will be sent home immediately.

Symptoms Impacting Consideration for Exclusion from School

COVID-19-related symptoms:

- A fever of 100.4° F or greater;
- Cough;
- Shortness of breath or difficulty breathing;
- Chills;
- Repeated shaking with chills;
- Muscle pain;
- Headache;
- Sore throat; and
- New loss of taste or smell.

Students and employees will be excluded from school if they test positive for COVID-19 or exhibit one or more of the symptoms of COVID-19 based on CDC Guidance that is not otherwise explained.

Returning to School After Exclusion

Once a student or employee is excluded from school, they may return if they satisfy the recommendations of the CDC. Currently those guidelines are:

Untested

Persons who have not received a test proving or disproving the presence of COVID-19 but experience symptoms may return once all three conditions are met:

1. They have not had a fever for at least 72 hours (that is three full days of no fever without the use of medicine that reduces fevers); **and**
2. Other symptoms have improved (for example, when your cough or shortness of breath have improved); **and**
3. At least 10 calendar days have passed since your symptoms first appeared.

Tested Positive- Symptomatic

Persons who experienced symptoms and have been tested for COVID-19 may return to school if the following conditions are met:

1. Individuals no longer have a fever (without medicine that reduces fevers); **and**
2. Other symptoms have improved (for example, when your cough or shortness of breath have improved); **and**
3. At least 10 calendar days have gone by since test symptoms first appeared;

or

4. The individual has received two negative tests at least 24 hours apart.

Tested Positive- Asymptomatic

Persons who have not had symptoms, but test positive for COVID-19, may return when they have gone ten calendar days past their test without symptoms and have been released by a healthcare provider. Students may also return if they are approved to do so in writing by the student's healthcare provider.

Confirmed COVID-19 Case



In the event of a confirmed COVID-19 case, ODSC will need to implement short-term closure procedures regardless of community spread if an infected person has been in a school building. If this happens, CDC recommends the following procedures regardless of the level of community spread:

- Once a COVID-19 case is confirmed for someone who has been in the school, school administrators will immediately notify the Starke County Health Department. The health department will work with the administrative team to determine the appropriate course of action for the school corporation.

Dismiss students and most staff for 2-5 days. This initial short-term dismissal allows time for the local health officials to gain a better understanding of the COVID-19 situation impacting the school. This allows the local health officials to help the school determine appropriate next steps, including whether an extended dismissal duration is needed to stop or slow further spread of COVID-19.

- Local health officials' recommendations for duration of school dismissals will be made on a case-by-case basis using the most up-to-date information about COVID-19 and the specific cases in the community.
- During school closures due to a confirmed COVID-19 case in the building, all extracurricular group activities and afterschool programs will be canceled.
- Discourage staff, students, and their families from gathering or socializing anywhere. This includes group child care arrangements, as well as gathering at places like a friend's house, a favorite restaurant, or the local shopping mall.

Communicate with staff, parents, and students.

Professional Development and Training



Ensure all staff are properly trained. Training topics include:

Correct information about COVID-19: how it spreads, symptoms, and risk of exposure.

- Who to contact if a staff member or student exhibits symptoms of COVID- 19.
- How to wear face coverings properly.
- The appropriate methods, tools, and products for cleaning buses, classrooms, and technology depending on the staff members role.
- The hygiene expectations of staff.
- Universal precautions when handling bodily fluids.

Athletics and Extracurricular



The restarting of athletics/ extracurricular activities for Oregon-Davis students will be completed through a three-stage process. Each phase will span a designated period of time and subsequent phases provide less restrictive activities as the plan progresses.

Phase 1: July 6 through July 19

- ALL SUMMER ACTIVITIES ARE VOLUNTARY
- Individual student athletes are limited to 15 hours per week on campus.
 - This includes sport activities and conditioning.
 - The Sunday Rule will be enforced.
- No sport may have more than two (2) activity days per calendar week. Each sport must register their activity days on EventLink one (1) week in advance. Sport-specific activity days may not occur on consecutive calendar days.
- Activity days are limited to three (3) hours per day or six (6) hours per calendar week.
- Conditioning is limited to four (4) days per week.
 - Conditioning sessions may be held multiple times each day, each session limited to two (2) hours.
 - Student athletes may attend only one (1) conditioning session per day.
 - Hours spent in conditioning are counted in the fifteen (15) hours per week on campus.
- All state and local guidelines for group limitations must be followed and social distancing is encouraged.
- Students and non-students are recommended to wear appropriate personal protective equipment in any circumstance where social distancing is not an option so long as doing so will not cause health risk.
 - For sidelines, benches, or other holding areas, consider establishing protocol as a guide for students and coaches. The goal and expectation is no contact.
- Only essential student athletes, student participants, coaches, medical staff, related supervisors, directors, and security should be in attendance.
- An alternate command structure for coaching staff will be established in case of illness.

- Prior to participation, all first-time student athletes are required to have an IHSA pre-participation physical for the upcoming school year.
 - Returning student athletes are not required to obtain a new IHSA pre-participation physical, but O-D **strongly recommends** student athletes obtain a new IHSA pre-participation physical.
 - Student athletes must provide a 2020-21 IHSA Health History Update Questionnaire and Consent & Release Certificate prior to participation.
 - Student athletes and their parents/ guardians must complete and sign a physical waiver if you choose not to get a new physical and a participation waiver prior to participation.
- All students and staff will be trained to self-screen for signs/symptoms of COVID-19 prior to participating in workouts, rehearsals, or practices.
 - Student athletes who attend sport activities or conditioning sessions are assuring other participants in attendance that they are symptom free.
- Any person with COVID-19-related symptoms will not be allowed to attend or take part in workouts, rehearsals, or practices and must contact his or her primary care provider or other appropriate healthcare professional following O-D's Health Protocol listed above.
 - Coaches will track COVID-19 impacted athletes' attendance and report to district/school administration.
- Individuals must wash their hands for a minimum of 20 seconds with warm water and soap before touching any surfaces or participating. If this is not possible, hand sanitizer will be plentiful and available to individuals as they transfer from place to place.
- Locker rooms will not be utilized.
 - Students must report to their activity in proper gear and immediately return home to shower at the conclusion.
 - Restrooms will remain available for student athletes and athletic staff; however, social distancing is encouraged.
- Gathering sizes will be decreased as much as possible to reduce risk.
- Workouts will be conducted in defined, smaller groups of students with the same students always together. Reduce gathering size by half capacity in large areas (weight room, band rooms, etc.).
- O-D will schedule activities in such a way to reduce the number of events, duration, and/or participants present.
- Cleaning schedules will be created and implemented for all facilities and equipment to mitigate any communicable diseases.
- Appropriate clothing/shoes should be worn at all times to minimize transmission.

- No sharing of clothing, shoes, towels, or water bottles.
- In the event equipment must be shared, including sports balls, weight room facilities, non-wind instruments, etc., this equipment will be cleaned prior to usage by a group.
- Students are expected to shower at home and wash workout clothing immediately upon returning to their home. If a student does not have a laundered uniform, he/she may not be allowed to participate in practice or competition.
- Free weight exercises requiring a spotter cannot be conducted.
 - Safety measures in all forms must be strictly enforced in the weight room.
- For contact sports and cheer, no contact is allowed.
- Shared hydration stations (water trough, water fountains, water hose, etc.) **will not be utilized.**
- Student athletes must bring their own water and must know that they will **NOT** be able to refill their water bottle(s) at school at this time; so they may want to bring multiple bottles.
- Coaches may want to ask parents to donate water until refill stations arrive to the school.
- Student athletes should label their water bottle(s).
- No formal competition is allowed.
- Pool usage is acceptable.
 - O-D will take necessary steps to promote health and safety both in the water and out by social distancing and using good hygiene.
 - State and local guidelines that may determine when and how recreational water facilities may operate should be followed.

Phase 2: July 20 through August 14

Phase 2 of extra-curricular and co-curricular activities maintains the guidelines and regulations of Phase 1 outlined above except for the modifications listed below:

- Limitations on student athlete participation hours reverts back to traditional IHSA and O-D regulations and guidelines.
- The use of locker rooms or meeting rooms are limited to 50 percent capacity.
- Free weight exercises requiring a spotter can be conducted.
 - Safety measures in all forms must be strictly enforced in the weight room.

- For contact sports and cheer, contact is permitted per traditional IHSAA and O-D regulations and guidelines.
- No formal competition is allowed with the exception of girls golf.

Phase 3: August 15

Phase 3 of extra-curricular and co-curricular activities maintains the guidelines and regulations of Phase 1 and Phase 2 outlined above except for the modifications listed below:

- The use of locker rooms or meeting rooms are limited to 50 percent capacity whenever possible.
- Students and non-students (including officials) are recommended to wear appropriate personal protective equipment in any circumstance where social distancing is not an option so long as doing so will not cause a health risk.
 - For sidelines, benches, or other holding areas, consider establishing protocol as a guide for students and coaches. The goal and expectation is no contact.
- Hospitality rooms for officials will not include shared food service and will allow for social distancing whenever possible.
- Team and group transportation will adhere to guidelines outlined above in O-D's Transportation section of this document.
- Contact will be limited to only contact necessary to compete as defined by IHSAA
- Modified sportsmanship practices will be observed.
- O-D will provide appropriate personal protective equipment for personnel laundering uniforms and/or athletic equipment.
- Competition may begin.
- Spectators, media, and vendors may be present, but O-D recommends all parties implement social distancing whenever possible.
- O-D concession service personnel must use appropriate personal protective equipment when preparing, handling, and serving concession items.

