

OREGON-DAVIS SCHOOL CORPORATION

**Monday, May 15, 2017
Regular School Board Meeting, 6:30 PM**

Susan G. Rowles Board Room, Administration Building, Oregon-Davis School Corporation, 5998 North 750 East, Hamlet, IN 46532

The Board of School Trustees of the Oregon-Davis School Corporation met in Regular Session on Monday evening, May 15, 2017 at 6:30 PM in the Susan G. Rowles Board Room of the Administration Building, pursuant to the rules of the Board.

1.0 Call to Order

1.01 Welcome by Chris Lawrence. In attendance: Chris Lawrence, Andrea McIntosh, Kurt Hayes, Shirley Budka, Annette Ferch, Nikki Salazar, Rebecca Berg, Bobby Ferch, Tim Pletcher, Bill Bennett, Dr. Harman, Greg Estok, Melissa Mitchell, Julie McLiver

1.02 Pledge of Allegiance - led by Chris Lawrence

1.03 Recognition of Visitors

2.0 Consent Agenda

2.01 Agenda - May 15, 2017

2.02 Minutes - April 17, 2017

2.03 Financial Reports - Appropriation, Fund, Revenue, Deduction Checks Posting Report

2.04 Vendor Claims - \$293,465.48

2.05 Payroll Claims - \$129,421.22

2.06 Programs

2.07 Resignations and Non-Renewals - Jr/Sr High School Food Service Cashier, Margie Berg; Termination of Kristen Keen, Special Ed Aide; Varsity Volleyball Coach, Aubrey Lady; JV Volleyball Coach, Cheryl Minix

2.08 Retirement

2.09 Employment and Transfers - Part-time custodian, Megan Bean; Volunteer Girls Basketball Coaches Kyleigh Kubik and Alexandria Minix

2.10 Leave Requests and Field Trip Requests -

Leave Requests

4/12, Joe Eskridge IBCA Coaches Clinic, Indianapolis, IN

5.8, Greg Estok, Safety School Conference, Indianapolis

5/17, Jeff Messer, NIESC Food Bid Evaluation

Field Trips

5/4, Spanish Class students

5/18, Kindergarten to Potawatomi Zoo

5/19, Grades 9-12 FFA to Hoosier Shrimp Farm

2.11 Use of Facilities

June 3, Girl Scout Troop 552, Elementary Gymnasium

June 5 - June 29, SCYC, Jr/Sr High Media Ctr, Room 204, Cafeteria, pool, gym as available

June 12 - July 13, Autism Resources Marshall Co., swimming pool & 1 classroom

Motion to approve consent agenda made by Mrs. Budka, second by Mrs. Ferch.

Dr. Harman passed out to the board the snapshot for financials to the board. He pointed out that monthly expenses are on track.

Mrs. McIntosh asked a question about a prepaid lunch claim in vendor claims. Mrs. Salazar explained the process of clearing prepaid funds from a clearing account as students use their lunch funds. The corporation office took over handling the lunch funds in January.

Also Dr. Harman noted that Mr. Messer will not be going on Professional Leave on May 17th because of staffing shortages.

SCYC also has a facility use agreement for the elementary school that has been signed by Mr. Bennett for the same dates in June as the Jr/Sr High School.

Motion passed 5-0.

3.0 Discussion/Action Items

3.01 Recommendation in increase lunch prices for 2017-2018

Motion by Mrs. McIntosh and second by Mrs. Ferch. Dr. Harman said we are very comparable to other school districts. The recommendation from the state was to increase 26 cents with the minimum of ten cents. Therefore, prices will increase by 10 cents. This information will be provided to the public so parents can plan for next school year.

Motion passed 5-0.

3.02 Permission to purchase a new 2018, 72-passenger school bus and sell passenger van.

Motion made by Mr. Hayes and seconded by Mrs. Budka. This bus is a gasoline bus. Research done by Mr. Ferch and Dr. Harman determined that this time they will try the gasoline

bus to simplify repairs, etc. The quote received also includes spare tires for the bus and \$1000 allowance for trading in the red passenger bus. It will get less mileage than diesel but gas prices are considerably less than diesel. It is also \$10,000 less than a diesel bus. If the corporation is not happy with the gas bus they will go back to diesel next time a purchase is made. It has a warranty of six years. The first two seats on each side are convertible seats because the back rest changes out and a five point harness is available if there is a need to transport smaller children.

Motion passed 5-0.

3.03 Recommendation to begin Leo Club at Jr/Sr High School

Motion made by Mrs. Ferch, seconded by Mrs. Budka. Mr. Pletcher and Dr. Harman have met with Mr. Semans and they have a call-out ready to go tomorrow with a meeting set up next week. Mr. Semans is very excited to get this started and all that is needed is Board approval.

Motion passed 5-0.

3.04 Telehealth Center MOUs approved.

Motion made by Mrs. McIntosh, seconded by Mr. Hayes. The three contracts have been reviewed by Mr. Kaminski and he has approved them. School officials have met several times with TeleHealth representatives and with the technicians on how to set up the technology. The only cost for the school is making space available and working with the three organizations to make TeleHealth available to our students. Melissa Mitchell was present to answer any questions. She stated it has been very successful in other schools around the state that have implemented it. Motion passed 5-0.

3.05 Recommendation to approve Mr. Pletcher to attend Indiana Principal Leadership Institute Cohort #5 from July 2017 through May 2019.

Motion made by Mrs. Budka, seconded by Mrs. Ferch. This will provide Mr. Pletcher with leadership training and the opportunity to network with other principals. The second year will focus on improvements for the Jr/Sr. High School. Mrs. McIntosh asked about whether this would take away from the school day. It averages out to a day per month. He will be partnered with a mentor who he will be able to contact with questions. The fee of \$1000 is being paid by a grant and pays for him to be at the principal's conference he already attends. Dr. Harman brought this to the board so if they are questioned on why Mr. Pletcher is out of the building they will be aware of the training he is receiving. Motion passed 5-0.

3.06 Recommendation to approve Mr. Bennett to attend Residency Program at Indiana State to obtain PhD.

Motion made by Mr. Hayes, seconded by Mrs. Budka. Mr. Bennett will be able to network and be doing research. On Wednesdays he will still be connected to the school thru email, etc. Knowing that he will be gone on Wednesday, we are trying to secure Officer Kohles to be at the elementary on those days. Also Mr. Estok enjoys small children and wants to learn more about the elementary so he might be there some, and Dr. Harman will try to keep his Wednesdays as

free as possible next year so he can be in the elementary also. It is a team effort. Mr. Bennett has made some good contacts and has the support of his family. Motion passed 5-0.

3.07 Permission for Athletic Department to use school bus for boys and girls basketball shoot outs, overnights and out-of-state trips.

Motion made by Mrs. McIntosh and seconded by Mr. Hayes. The coaches, Mr. Eskridge and Mr. Minix will be driving the buses. They will be using the white buses. The Hog Roast this weekend is one of the ways the boys are funding their trips. Motion passed 5-0.

3.08 Permission to explore to sell/remove pole vault mats.

Motion made by Mrs. Ferch, seconded by Mrs. Budka. Mr. Estok researched that it would be \$7800 to bring our pit up to code. Many schools are dropping pole vaulting because of safety issues. Only about 2 schools that we compete against have pole vaulting. Motion passed 5-0.

3.09 Permission to accept two donations to the Athletic Department, \$3,000 by a private donor and \$500 from the Knox VFW.

Motion made by Mrs. McIntosh and seconded by Mrs. Ferch. Dr. Harman wanted to thank the VFW for their donation and of course the private donor who wished to remain anonymous. The anonymous donor designated that the funds be used for the baseball program. Motion passed 5-0.

4.0 Other Business Items

4.01 First Reading of Student Handbooks

No action is necessary on this item. Dr. Harman asked the Board to read and review these documents. The final versions will be brought back to the Board in June. The elementary handbook has been revised to be very similar to the Jr/Sr High School handbook. Since it is a digital version changes can be made even into September.

5.0 Curriculum

5.01 Report on remediation program - the principals presented a powerpoint presentation highlighting statistics they have gathered in reviewing the remediation process. They also included feedback from the teachers, and ideas they have to improve the process for next year. Remediation was held from January to spring break, twice a week. More analysis will take place once ISTEP scores are returned to the school. Overall the teachers felt it was very worthwhile and that student growth did occur.

5.02 Report on ISTEP results - ISTEP results are not back yet. This item will be brought back to the June meeting.

5.03 Report on summer school - Summer school will take place July 24 - August 4, 10 days total. This will be directed to K-8 grade students from 8 am to 12 pm. There will be a grab & go breakfast and lunch will be served at 11:30. Postings will be going out soon for teachers and

aides. Jump Start is the term used since this is right before school starts to get them “jump started” before school starts.

5.04 Report on academic camp - Dr. Harman is planning to establish an academic camp in the fall very similar to our remediation program. Students will come in once a week and activities will be targeted to the High Ability students.

5.05 Grant Update - Stages have been completed for the Safe Schools grant which targets funding for the SRO. Dr. Harman has met with the chief of police of Hamlet and he is totally in agreement with the program and with having a police car at the school, hopefully Officer Kohles will want to continue to do this.

We are in receipt of a donation from the American Farmers Grow Communities on behalf of Mrs. Jan Hayes. These funds were designated to go to the FFA Chapter here at the school.

6.0 Informational Agenda Items

6.01 Superintendent/Principal Reports - Dr. Harman thanked Mrs. Margie Berg for her years of service to the school. Dr. Harman also reported on the PASS program recently started at the Jr/ Sr High School. PASS stands for Positive Alternatives to School Suspension. Mr. Pletcher and Mr. Estok reported briefly that there have been some positive results so far. Students need to reflect on the behavior that landed them in PASS and what they can do to change that behavior. It is much more structured, they remain in the same room and do not leave for lunch, lunch is brought into the room. Two elementary students will be joining PASS on Tuesday.

ISBA Spring Meeting is Wednesday at Christo's.

Annual Indiana State Police Bus Inspections were held April 28th. All 13 yellow and 4 white buses passed the inspection.

Food Service in April at the High School served an average of 107 students breakfast per day.

Prom went well and Dr. Harman wanted to thank all of the sponsors for the hard work that they put into that event.

Dr. Harman, Mrs. Salazar and Mrs. Miller attended the annual IASBO meeting in Fort Wayne. They attended many sessions and brought back a lot of very good information.

The last student day is Tuesday, May 30th and it will be an early release day. Teachers last day will be May 31st. Graduation is June 2nd at 6:30 pm.

Dr. Harman wanted to congratulate the Board for being recognized as a 2016 Outstanding Board by the Indiana School Board Association.

Mr. Bennett announced 6th grade graduation will be May 24th at 5:30, it will last 30-40 minutes. May 19 is the mini relay for life. Mrs Salyer is spearheading that event spreading awareness of cancer.

Through the Starke County Community Foundation and the Hardesty Family, the elementary school will be receiving a \$7000 donation for Jump Start. The goal is to bring in all of the Kindergarten students to help that transition into school. Funds will also help with transportation for summer school, etc. This will be brought to the Board in June.

Mr. Pletcher reported that Wednesday students will be going to the South Bend Cubs game as a reward for student of the month, positive behaviors, and positive behavior referrals. Names were drawn to determine who would be attending and they have 20 junior high students and 20 high school students attending. Ms. Vogel and Ms. Bajgrowicz will be attending with them.

Mr. Pletcher also wanted to mention that the Jr/Sr High was recognized as a Bronze High School by US News and World Report. We were rated as the 59th best high school in the state of Indiana based on college peer readiness based on AP participation, AP passage rates and graduates showing proficiency in Language Arts & Math.

Mr. Pletcher also recognized Kayleen Pinkham who single handedly participated in The Social Studies Academic Super Bowl. She qualified for the state tournament at Purdue and came in 4th place for the state.

ECA's are this week. May 23rd is the Jr. High Awards and at 5:00 are the High School Awards and National Honor Society Inductions.

Mr. Estok reported girls track sectionals are Tuesday at KV. Boys will be at Rensselaer on Thursday. Boys baseball at South Central tonight. Baseball team is improving.

Dr. Harman reminded the Board that June's meeting will be on the 12th.

6.02 Board Member Reports - none

6.03 Staff Member Reports - none

6.04 Requested Visitor Participation - none

6.04 Adjournment - Mr. Lawrence asked for a motion of adjournment. Motion was made by Mrs. Budka and seconded by Mr. Hayes. Motion passed 5-0. Meeting adjourned at 7:45 PM.